

CHAPTER 13



Councillor and Board Members Allowances and Employee Benefits

DC10 Sarah Baartman - Supporting Table SA22 Summary councillor and staff benefits

Summary of Employee and Councillor remuneration	Ref	2016/17	2017/18	2018/19	Current Year 2019/20			2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
R thousand		A	B	C	D	E	F	G	H	I
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages	1	4,338	4,748	5,012	5,049	5,049	5,049	5,233	5,599	5,991
Pension and UIF Contributions		-	-	-	-	-	-	-	-	-
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance		1,419	1,547	2,549	2,581	2,581	2,581	2,531	2,708	2,898
Cellphone Allowance		165	286	490	490	490	490	490	524	561
Housing Allowances		-	-	-	-	-	-	-	-	-
Other benefits and allowances		454	1,063	130	76	76	76	78	83	89
Sub Total - Councillors		6,376	7,644	8,180	8,196	8,196	8,196	8,331	8,914	9,538
% increase	4		19.9%	7.0%	0.2%	-	-	1.7%	7.0%	7.0%
Senior Managers of the Municipality										
Basic Salaries and Wages	2	3,573	5,239	4,142	4,302	4,302	4,302	4,437	4,748	5,080
Pension and UIF Contributions		93	102	-	-	-	-	-	-	-
Medical Aid Contributions		53	62	-	-	-	-	-	-	-
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		64	310	281	291	291	291	299	320	342
Motor Vehicle Allowance	3	324	516	648	648	648	648	648	693	742
Cellphone Allowance	3	27	37	25	25	25	25	25	27	29
Housing Allowances	3	9	10	-	-	-	-	-	-	-
Other benefits and allowances	3	113	159	72	74	74	74	75	81	86
Payments in lieu of leave		2	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	6	-	-	-	-	-	-	-	-	-
Sub Total - Senior Managers of Municipality		4,258	6,435	5,168	5,340	5,340	5,340	5,485	5,868	6,279
% increase	4		51.1%	(19.7%)	3.3%	-	-	2.7%	7.0%	7.0%
Other Municipal Staff										
Basic Salaries and Wages		23,777	28,930	28,930	31,599	31,599	31,599	33,360	35,387	37,864
Pension and UIF Contributions		1,547	2,116	2,116	3,212	3,212	3,212	3,654	3,910	4,184
Medical Aid Contributions		4,778	5,361	5,361	1,202	1,202	1,202	1,464	1,567	1,676
Overtime		247	-	-	-	-	-	-	-	-
Performance Bonus		1,053	980	980	1,756	1,756	1,756	1,991	2,130	2,280
Motor Vehicle Allowance	3	1,340	1,050	1,050	1,496	1,496	1,496	1,736	1,858	1,988
Cellphone Allowance	3	132	144	144	168	168	168	171	183	196
Housing Allowances	3	204	214	214	403	403	403	443	474	508
Other benefits and allowances	3	803	1,950	1,950	758	758	758	785	830	888
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	6	-	-	-	-	-	-	-	-	-
Sub Total - Other Municipal Staff		33,881	40,745	40,745	40,593	40,593	40,593	43,605	46,339	49,583
% increase	4		20.3%	-	(0.4%)	-	-	7.4%	6.3%	7.0%
Total Parent Municipality		44,515	54,824	54,093	54,128	54,128	54,128	57,420	61,122	65,400
			23.2%	(1.3%)	0.1%	-	-	6.1%	6.4%	7.0%
Board Members of Entities										
Basic Salaries and Wages		-	-	-	-	-	-	-	-	-
Pension and UIF Contributions		-	-	-	-	-	-	-	-	-
Medical Aid Contributions		-	-	-	-	-	-	-	-	-
Overtime		-	-	-	-	-	-	-	-	-
Performance Bonus		-	-	-	-	-	-	-	-	-
Motor Vehicle Allowance	3	-	-	-	-	-	-	-	-	-
Cellphone Allowance	3	-	-	-	-	-	-	-	-	-
Housing Allowances	3	-	-	-	-	-	-	-	-	-
Other benefits and allowances	3	-	-	-	-	-	-	-	-	-
Board Fees		-	-	-	-	-	-	-	-	-
Payments in lieu of leave		-	-	-	-	-	-	-	-	-
Long service awards		-	-	-	-	-	-	-	-	-
Post-retirement benefit obligations	6	-	-	-	-	-	-	-	-	-
Sub Total - Board Members of Entities		-	-	-	-	-	-	-	-	-
% increase	4		-	-	-	-	-	-	-	-

Senior Managers of Entities										
Basic Salaries and Wages										
Pension and UIF Contributions										
Medical Aid Contributions										
Overtime										
Performance Bonus										
Motor Vehicle Allowance	3									
Cellphone Allowance	3									
Housing Allowances	3									
Other benefits and allowances	3									
Payments in lieu of leave										
Long service awards										
Post-retirement benefit obligations	6									
Sub Total - Senior Managers of Entities		-	-	-	-	-	-	-	-	-
% Increase	4		-	-	-	-	-	-	-	-
Other Staff of Entities										
Basic Salaries and Wages										
Pension and UIF Contributions										
Medical Aid Contributions										
Overtime										
Performance Bonus										
Motor Vehicle Allowance	3									
Cellphone Allowance	3									
Housing Allowances	3									
Other benefits and allowances	3									
Payments in lieu of leave										
Long service awards										
Post-retirement benefit obligations	6									
Sub Total - Other Staff of Entities		-	-	-	-	-	-	-	-	-
% Increase	4		-	-	-	-	-	-	-	-
Total Municipal Entities		-	-	-	-	-	-	-	-	-
TOTAL SALARY, ALLOWANCES & BENEFITS		44,515	54,824	54,093	54,128	54,128	54,128	57,420	61,122	65,400
% Increase	4		23.2%	(1.3%)	0.1%	-	-	6.1%	6.4%	7.0%
TOTAL MANAGERS AND STAFF	5.7	38,139	47,180	45,913	45,933	45,933	45,933	49,089	52,208	55,862

DC10 Sarah Baartman - Supporting Table SA23 Salaries, allowances & benefits (political office bearers/councillors/senior managers)

Disclosure of Salaries, Allowances & Benefits 1.	Ref	No.	Salary	Contributions	Allowances	Performance Bonuses	In-kind benefits	Total Package
Rand per annum				1.				2.
Councillors	3							
Speaker	4		557,770	7,550	236,070			801,390
Chief Whip			-	-	-			-
Executive Mayor			697,210	9,430	297,270			1,003,910
Deputy Executive Mayor			2,614,500	35,550	1,124,550			3,774,600
Executive Committee			1,363,470	24,980	1,362,600			2,751,050
Total for all other councillors			-	-	-			-
Total Councillors	8	-	5,232,950	77,510	3,020,490			8,330,950
Senior Managers of the Municipality	5							
Municipal Manager (MM)			1,278,910	20,880	196,200	86,500		1,582,490
Chief Finance Officer			1,052,810	18,160	159,000	70,700		1,300,670
			1,052,810	18,160	159,000	70,700		1,300,670
			1,052,810	18,160	159,000	70,700		1,300,670
								-
								-
<i>List of each official with packages >= senior manager</i>								-
								-
								-
								-
								-
								-
								-
								-
								-
Total Senior Managers of the Municipality	8,10	-	4,437,340	75,360	673,200	298,600		5,484,500
A Heading for Each Entity	6,7							
List each member of board by designation								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
								-
Total for municipal entities	8,10	-	-	-	-	-		-
TOTAL COST OF COUNCILLOR, DIRECTOR and EXECUTIVE REMUNERATION	10	-	9,670,290	152,870	3,693,690	298,600		13,815,450

DC10 Sarah Baartman - Supporting Table SA24 Summary of personnel numbers

Summary of Personnel Numbers	Ref	2018/19			Current Year 2019/20			Budget Year 2020/21		
		Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees	Positions	Permanent employees	Contract employees
Municipal Council and Boards of Municipal Entities										
Councillors (Political Office Bearers plus Other Councillors)		30	30	30	30	30	30	30	30	30
Board Members of municipal entities	4	5	5	5	5	5	5	5	5	5
Municipal employees	5	-	-	-	-	-	-	-	-	-
Municipal Manager and Senior Managers	3	4	4	4	4	4	4	4	4	4
Other Managers	7	15	15	15	15	15	15	15	15	15
Professionals		7	5	2	7	5	2	7	5	2
<i>Finance</i>		6	4	2	6	4	2	6	4	2
<i>Spatial/town planning</i>		-	-	-	-	-	-	-	-	-
<i>Information Technology</i>		1	1	-	1	1	-	1	1	-
<i>Roads</i>		-	-	-	-	-	-	-	-	-
<i>Electricity</i>		-	-	-	-	-	-	-	-	-
<i>Water</i>		-	-	-	-	-	-	-	-	-
<i>Sanitation</i>		-	-	-	-	-	-	-	-	-
<i>Refuse</i>		-	-	-	-	-	-	-	-	-
<i>Other</i>		-	-	-	-	-	-	-	-	-
Technicians		24	11	13	24	11	13	24	11	13
<i>Finance</i>		8	3	5	8	3	5	8	3	5
<i>Spatial/town planning</i>		1	-	1	1	-	1	1	-	1
<i>Information Technology</i>		-	-	-	-	-	-	-	-	-
<i>Roads</i>		-	-	-	-	-	-	-	-	-
<i>Electricity</i>		-	-	-	-	-	-	-	-	-
<i>Water</i>		-	-	-	-	-	-	-	-	-
<i>Sanitation</i>		-	-	-	-	-	-	-	-	-
<i>Refuse</i>		-	-	-	-	-	-	-	-	-
<i>Other</i>		15	8	7	15	8	7	15	8	7
Clerks (Clerical and administrative)		25	18	7	25	18	7	25	18	7
Service and sales workers		7	4	3	7	4	3	7	4	3
Skilled agricultural and fishery workers		-	-	-	-	-	-	-	-	-
Craft and related trades		-	-	-	-	-	-	-	-	-
Plant and Machine Operators		-	-	-	-	-	-	-	-	-
Elementary Occupations		-	-	-	-	-	-	-	-	-
TOTAL PERSONNEL NUMBERS	9	117	92	79	117	92	79	117	92	79
% Increase										
Total municipal employees headcount	6, 10									
Finance personnel headcount	8, 10									
Human Resources personnel headcount	8, 10									

CHAPTER 14



Monthly Targets For Revenue, Expenditure And Cash Flow



DC:10 Sarah Baartman - Supporting Table SA25 Budgeted monthly revenue and expenditure

R thousand	Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework			
			July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23	
	Revenue By Source																	
	Property rates																	
	Service charges - electricity revenue		117	117	117	117	117	117	117	117	117	117	117	117	1,400	1,400	1,400	12,000
	Service charges - water revenue		750	750	750	750	750	750	750	750	750	750	750	750	10,000	11,000		
	Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Service charges - refuse revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Rental of facilities and equipment		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Interest earned - external investments		4	4	4	4	4	4	4	4	4	4	4	4	50	50	50	50
	Interest earned - outstanding debtors		24,294	24,294	24,294	24,294	24,294	24,294	24,294	24,294	24,294	24,294	24,294	24,294	100,433	100,496	104,590	104,590
	Dividends received		4,469	4,469	4,469	4,469	4,469	4,469	4,469	4,469	4,469	4,469	4,469	4,469	52,329	40,819	42,872	42,872
	Fines, penalties and forfeits		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Licences and permits		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Agency services		4	4	4	4	4	4	4	4	4	4	4	4	50	50	50	50
	Transfers and subsidies		24,294	24,294	24,294	24,294	24,294	24,294	24,294	24,294	24,294	24,294	24,294	24,294	100,433	100,496	104,590	104,590
	Other revenue		4,469	4,469	4,469	4,469	4,469	4,469	4,469	4,469	4,469	4,469	4,469	4,469	52,329	40,819	42,872	42,872
	Gain		29,634	29,634	29,634	29,634	29,634	29,634	29,634	29,634	29,634	29,634	29,634	29,634	153,765	153,765	160,912	160,912
	Total Revenue (excluding capital transfers and contribution)		29,634	29,634	29,634	29,634	29,634	29,634	29,634	29,634	29,634	29,634	29,634	29,634	153,765	153,765	160,912	160,912
	Expenditure By Type																	
	Employee related costs		4,091	4,091	4,091	4,091	4,091	4,091	4,091	4,091	4,091	4,091	4,091	4,091	4,091	4,091	4,091	4,091
	Remuneration of councillors		694	694	694	694	694	694	694	694	694	694	694	694	8,331	8,914	9,538	9,538
	Debt impairment		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Depreciation & asset impairment		192	192	192	192	192	192	192	192	192	192	192	192	2,300	2,410	2,530	2,530
	Finance charges		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Bulk purchases		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Other materials		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Contracted services		192	192	192	192	192	192	192	192	192	192	192	192	2,300	2,410	2,530	2,530
	Transfers and subsidies		2,475	2,475	2,475	2,475	2,475	2,475	2,475	2,475	2,475	2,475	2,475	2,475	35,349	30,000	31,495	31,495
	Other expenditure		4,902	4,902	4,902	4,902	4,902	4,902	4,902	4,902	4,902	4,902	4,902	4,902	66,840	57,505	58,617	58,617
	Losses		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Expenditure		12,546	12,546	12,546	12,546	12,546	12,546	12,546	12,546	12,546	12,546	12,546	12,546	164,212	153,765	160,912	160,912
	Surplus/(Deficit)		17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	(7,206)	(7,206)	(7,206)	(7,206)
	Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Transfers and subsidies - capital (in-kind - all)		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Surplus/(Deficit) after capital transfers & contributions		17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	(7,206)	(7,206)	(7,206)	(7,206)
	Taxation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Surplus/(Deficit)		17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	17,088	(7,206)	(7,206)	(7,206)	(7,206)
		1																

DC10 Sarah Baartman - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

R thousand	Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
			July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
	Revenue by Vote		6,774	6,774	6,774	6,774	6,774	6,774	6,774	6,774	6,774	6,774	6,774	6,774	80,292	68,721	72,831
	Vote 1 - Executive and Council		20,166	-	-	20,166	1,000	20,166	20,166	20,166	20,166	20,166	20,166	20,166	81,662	82,662	85,566
	Vote 2 - Finance and Corporate Services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 3 - Planning and Development		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 4 - Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 5 - Public Safety		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 6 - Housing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 7 - Roads		188	188	188	188	188	188	188	188	188	188	188	2,258	2,382	2,521	
	Vote 8 - Water		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Revenue by Vote		27,128	6,963	6,963	27,128	7,963	27,128	27,128	27,128	27,128	27,128	27,128	27,128	164,212	153,765	160,911
	Expenditure by Vote to be appropriated																
	Vote 1 - Executive and Council		3,174	3,174	3,174	3,174	3,174	3,174	3,174	3,174	3,174	3,174	3,174	3,174	42,014	39,566	41,591
	Vote 2 - Finance and Corporate Services		3,527	3,527	3,527	3,527	3,527	3,527	3,527	3,527	3,527	3,527	3,527	3,527	42,318	40,669	42,831
	Vote 3 - Planning and Development		1,015	1,015	1,015	1,015	1,015	1,015	1,015	1,015	1,015	1,015	1,015	17,501	18,113	18,688	
	Vote 4 - Health		1,205	1,205	1,205	1,205	1,205	1,205	1,205	1,205	1,205	1,205	1,205	14,412	14,991	15,871	
	Vote 5 - Public Safety		3,275	3,275	3,275	3,275	3,275	3,275	3,275	3,275	3,275	3,275	3,275	39,304	33,168	34,421	
	Vote 6 - Housing		47	47	47	47	47	47	47	47	47	47	47	602	602	64	
	Vote 7 - Roads		493	493	493	493	493	493	493	493	493	493	493	5,922	4,382	4,521	
	Vote 8 - Water		182	182	182	182	182	182	182	182	182	182	182	2,180	2,274	2,331	
	Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Expenditure by Vote		12,918	12,918	12,918	12,918	12,918	12,918	12,918	12,918	12,918	12,918	12,918	12,918	164,212	153,765	160,911
	Surplus/(Deficit) before assoc.		14,210	(5,955)	(5,955)	14,210	(4,955)	14,210	14,210	14,210	14,210	14,210	14,210	(5,955)	(5,955)	(5,955)	-
	Taxation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Attributable to minorities		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Share of surplus/ (deficit) of associate		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Surplus/(Deficit)	1	14,210	(5,955)	(5,955)	14,210	(4,955)	14,210	14,210	14,210	14,210	14,210	14,210	(5,955)	(5,955)	(5,955)	-

DC:10 Sarah Baartman - Supporting Table SA27 Budgeted monthly revenue and expenditure (functional classification)

R thousand	Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework			
			July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23	
	Revenue - Functional																	
	Governance and administration		13,496	13,496	13,496	13,496	13,496	13,496	13,496	13,496	13,496	13,496	13,496	13,496	13,496	151,383	158,392	
	Executive and council		6,774	6,774	6,774	6,774	6,774	6,774	6,774	6,774	6,774	6,774	6,774	6,774	6,774	68,721	72,830	
	Finance and administration		6,722	6,722	6,722	6,722	6,722	6,722	6,722	6,722	6,722	6,722	6,722	6,722	82,662	85,562		
	Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
	Community and public safety																	
	Community and social services																	
	Sport and recreation																	
	Public safety																	
	Housing																	
	Health																	
	Economic and environmental services		753				753									2,382	2,520	
	Planning and development																	
	Road transport		753				753											
	Environmental protection																	
	Trading services																	
	Energy sources																	
	Water management																	
	Waste water management																	
	Waste management																	
	Other																	
	Total Revenue - Functional		14,249	13,496	13,496	13,496	14,249	13,496	13,496	13,496	13,496	13,496	13,496	13,496	13,496	153,765	160,912	
	Expenditure - Functional																	
	Governance and administration		6,325	6,325	6,325	6,325	6,325	6,325	6,325	6,325	6,325	6,325	6,325	6,325	6,325	74,876	78,751	
	Executive and council		2,457	2,457	2,457	2,457	2,457	2,457	2,457	2,457	2,457	2,457	2,457	2,457	2,457	30,507	32,028	
	Finance and administration		3,868	3,868	3,868	3,868	3,868	3,868	3,868	3,868	3,868	3,868	3,868	3,868	44,370	46,723		
	Internal audit																	
	Community and public safety		4,477	4,477	4,477	4,477	4,477	4,477	4,477	4,477	4,477	4,477	4,477	4,477	48,172	50,312		
	Community and social services		751	751	751	751	751	751	751	751	751	751	751	751	8,738	9,250		
	Sport and recreation																	
	Public safety		2,480	2,480	2,480	2,480	2,480	2,480	2,480	2,480	2,480	2,480	2,480	2,480	23,858	24,563		
	Housing		47	47	47	47	47	47	47	47	47	47	47	47	602	644		
	Health		1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	14,975	15,855		
	Economic and environmental services		2,218	2,218	2,218	2,218	2,218	2,218	2,218	2,218	2,218	2,218	2,218	2,218	22,352	23,309		
	Planning and development		1,808	1,808	1,808	1,808	1,808	1,808	1,808	1,808	1,808	1,808	1,808	1,808	19,970	20,789		
	Road transport		410	410	410	410	410	410	410	410	410	410	410	410	2,382	2,520		
	Environmental protection																	
	Trading services		182	182	182	182	182	182	182	182	182	182	182	182	2,274	2,337		
	Energy sources																	
	Water management		182	182	182	182	182	182	182	182	182	182	182	182	2,274	2,337		
	Waste water management																	
	Waste management																	
	Other		482	482	482	482	482	482	482	482	482	482	482	482	5,784	6,203		
	Total Expenditure - Functional		13,684	13,684	13,684	13,684	13,684	13,684	13,684	13,684	13,684	13,684	13,684	13,684	164,212	153,765	160,912	
	Surplus/(Deficit) before assoc.		565	(188)	(188)	(188)	565	(188)	(188)	(188)	(188)	(188)	(188)	(188)	0	0		
	Share of surplus/(deficit) of associate																	
	Surplus/(Deficit)	1	565	(188)	(188)	(188)	565	(188)	(188)	(188)	(188)	(188)	(188)	(188)	0	0		

DC'10 Sarah Baartman - Supporting Table SA28 Budgeted monthly capital expenditure (municipal vote)

R thousand	Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework				
			July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2022/23		
	Multi-year expenditure to be appropriated	1																	
	Vote 1 - Executive and Council																		
	Vote 2 - Finance and Corporate Services																		
	Vote 3 - Planning and Development																		
	Vote 4 - Health																		
	Vote 5 - Public Safety																		
	Vote 6 - Housing																		
	Vote 7 - Roads																		
	Vote 8 - Water																		
	Vote 9 - [NAME OF VOTE 9]																		
	Vote 10 - [NAME OF VOTE 10]																		
	Vote 11 - [NAME OF VOTE 11]																		
	Vote 12 - [NAME OF VOTE 12]																		
	Vote 13 - [NAME OF VOTE 13]																		
	Vote 14 - [NAME OF VOTE 14]																		
	Vote 15 - [NAME OF VOTE 15]																		
	Capital multi-year expenditure sub-total	2								5,094							5,094	900	600
	Single-year expenditure to be appropriated																		
	Vote 1 - Executive and Council																		
	Vote 2 - Finance and Corporate Services																		
	Vote 3 - Planning and Development																		
	Vote 4 - Health																		
	Vote 5 - Public Safety																		
	Vote 6 - Housing																		
	Vote 7 - Roads																		
	Vote 8 - Water																		
	Vote 9 - [NAME OF VOTE 9]																		
	Vote 10 - [NAME OF VOTE 10]																		
	Vote 11 - [NAME OF VOTE 11]																		
	Vote 12 - [NAME OF VOTE 12]																		
	Vote 13 - [NAME OF VOTE 13]																		
	Vote 14 - [NAME OF VOTE 14]																		
	Vote 15 - [NAME OF VOTE 15]																		
	Capital single-year expenditure sub-total	2								5,094							5,094	900	600
	Total Capital Expenditure	2								5,094							5,094	900	600

DC10 Sarah Baartman - Supporting Table SA29 Budgeted monthly capital expenditure (functional classification)

R thousand	Description	Ref	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework				
			July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year + 2022/23		
	Capital Expenditure - Functional Governance and administration	1	-	-	-	-	-	5,094	-	-	-	-	-	-	-	-	5,094	900	600
	Executive and council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Finance and administration		-	-	-	-	-	5,094	-	-	-	-	-	-	-	-	5,094	900	600
	Internal audit		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Community and public safety		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Community and social services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Sport and recreation		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Public safety		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Housing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Economic and environmental services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Planning and development		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Road transport		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Trading services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Energy sources		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Waste water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Waste management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Total Capital Expenditure - Functional	2	-	-	-	-	-	5,094	-	-	-	-	-	-	-	-	5,094	900	600
	Funded by:																		
	National Government																		
	Provincial Government																		
	District Municipality																		
	allocations) (National / Provincial Departmental																		
	Agencies, Households, Non-profit Institutions,																		
	Private Enterprises, Public Corporations, Higher																		
	Educational Institutions)																		
	Transfers recognised - capital																		
	Borrowing																		
	Internally generated funds							5,094									5,094	900	600
	Total Capital Funding							5,094									5,094	900	600

R thousand	Budget Year 2020/21												Medium Term Revenue and Expenditure Framework		
	July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Cash Receipts By Source													1		
Property rates															
Service charges - electricity revenue															
Service charges - water revenue															
Service charges - sanitation revenue															
Service charges - refuse revenue															
Rental of facilities and equipment															
Interest earned - external investments									15,000					15,000	15,000
Interest earned - outstanding debtors															
Dividends received															
Fines, penalties and forfeits															
Loans and permits															
Agency services															
Transfers and Subsidies - Operational															
Other revenue									69,337				96,837	104,717	104,717
Cash Receipts by Source									35,738				31,925	36,925	36,925
Other Cash Flows by Source									120,075				143,662	156,642	156,642
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)															
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)															
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)															
Private Enterprises, Public Corporations, Higher Educational Institutions															
Proceeds on Disposal of Fixed and Intangible Assets															
Short term loans															
Borrowing long term/refinancing															
Increase (decrease) in consumer deposits															
Decrease (increase) in non-current receivables															
Decrease (increase) in non-current investments															
Total Cash Receipts by Source													143,662	156,642	156,642
Cash Payments by Type															
Employee related costs	4,019	3,795	3,764	3,764	3,764	3,764	3,764	3,764	3,764	3,764	3,738	3,739	45,999	47,947	51,304
Remuneration of councillors	1,654	875	875	875	875	875	875	875	875	875	875	875	11,282	11,448	12,249
Finance charges															
Bulk purchases - Electricity															
Bulk purchases - Water & Sewer															
Other materials															
Contracted services	125	125	325	125	125	325	125	125	325	125	125	325	2,300	2,410	2,530
Transfers and grants - other municipalities	9,495	1,548	1,546	4,495	1,546	1,546	4,495	1,546	1,546	4,495	1,546	1,546	35,349	30,000	31,495
Transfers and grants - other															
Other expenditure	10,195	4,488	5,471	4,671	4,826	6,154	4,972	5,001	6,002	4,994	4,901	5,914	67,582	59,550	60,804
Cash Payments by Type	25,479	10,831	11,981	13,930	11,136	12,664	14,231	11,311	12,512	14,253	11,185	12,399	161,912	151,355	158,382
Other Cash Flows/Payments by Type															
Capital assets															
Repayment of borrowing															
Other Cash Flows/Payments															
Total Cash Payments by Type	25,479	10,831	11,981	13,930	11,136	12,664	14,231	11,311	12,512	14,253	11,185	17,493	167,006	152,255	158,982
NET INCREASE/(DECREASE) IN CASH HELD	(30,792)	(10,031)	(11,981)	(13,930)	(11,136)	(12,664)	(14,231)	(16,189)	(107,563)	(12,653)	(11,185)	(17,493)	(23,344)	4,387	(2,340)
Cash/cash equivalents at the month/year begin:	33,954	3,162	(7,569)	(19,651)	(33,580)	(44,716)	(57,380)	(71,611)	(55,422)	52,141	39,288	28,103	33,954	10,610	14,957
Cash/cash equivalents at the month/year end:	3,162	(7,569)	(19,651)	(33,580)	(44,716)	(57,380)	(71,611)	(55,422)	52,141	39,288	28,103	10,610	10,610	14,997	12,657

CHAPTER 15



Annual Budgets & SDBIP: Internal Departments

CHAPTER 15

ANNUAL BUDGETS AND SDBIP – INTERNAL DEPARTMENTS

(For information refer **Annexure “G”**)

CHAPTER 16



Contracts having Future Budgetary Implications

DC10 Sarah Baartman - Supporting Table SA33 Contracts having future budgetary implications

Description	Ref	Preceding Years	Current Year 2019/20	2020/21 Medium Term Revenue & Expenditure Framework			Forecast 2023/24	Forecast 2024/25	Forecast 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Total Contract Value
				Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23								
R thousand	1,3	Total	Original Budget				Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
Parent Municipality:	2													
Revenue Obligation By Contract														
Contract 1														
Contract 2														
Contract 3 etc														
Total Operating Revenue Implication														
Expenditure Obligation By Contract	2													
Contract 1														
Contract 2														
Contract 3 etc														
Total Operating Expenditure Implication														
Capital Expenditure Obligation By Contract	2													
Contract 1														
Contract 2														
Contract 3 etc														
Total Capital Expenditure Implication														
Total Parent Expenditure Implication														
Entities:														
Revenue Obligation By Contract	2													
Contract 1														
Contract 2														
Contract 3 etc														
Total Operating Revenue Implication														
Expenditure Obligation By Contract	2													
Contract 1														
Contract 2														
Contract 3 etc														
Total Operating Expenditure Implication														
Capital Expenditure Obligation By Contract	2													
Contract 1														
Contract 2														
Contract 3 etc														
Total Capital Expenditure Implication														
Total Entity Expenditure Implication														

CHAPTER 17



Capital Expenditure Details

CHAPTER 17

CAPITAL EXPENDITURE DETAILS

(For more information refer **Annexure “E”**)

DC10 Sarah Baartman - Supporting Table SA34a Capital expenditure on new assets by asset class

Description	Ref	2016/17	2017/18	2018/19	Current Year 2019/20			2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Capital expenditure on new assets by Asset Class/Sub-class										
Infrastructure		-	-	-	-	-	-	-	-	-
Roads Infrastructure		-	-	-	-	-	-	-	-	-
Roads		-	-	-	-	-	-	-	-	-
Road Structures		-	-	-	-	-	-	-	-	-
Road Furniture		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-
Electrical Infrastructure		-	-	-	-	-	-	-	-	-
Power Plants		-	-	-	-	-	-	-	-	-
HV Substations		-	-	-	-	-	-	-	-	-
HV Switching Station		-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-
MV Switching Stations		-	-	-	-	-	-	-	-	-
MV Networks		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-
Dams and Weirs		-	-	-	-	-	-	-	-	-
Boreholes		-	-	-	-	-	-	-	-	-
Reservoirs		-	-	-	-	-	-	-	-	-
Pump Stations		-	-	-	-	-	-	-	-	-
Water Treatment Works		-	-	-	-	-	-	-	-	-
Bulk Mains		-	-	-	-	-	-	-	-	-
Distribution		-	-	-	-	-	-	-	-	-
Distribution Points		-	-	-	-	-	-	-	-	-
PRV Stations		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-
Pump Station		-	-	-	-	-	-	-	-	-
Reticulation		-	-	-	-	-	-	-	-	-
Waste Water Treatment Works		-	-	-	-	-	-	-	-	-
Outfall Sewers		-	-	-	-	-	-	-	-	-
Toilet Facilities		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-
Landfill Sites		-	-	-	-	-	-	-	-	-
Waste Transfer Stations		-	-	-	-	-	-	-	-	-
Waste Processing Facilities		-	-	-	-	-	-	-	-	-
Waste Drop-off Points		-	-	-	-	-	-	-	-	-
Waste Separation Facilities		-	-	-	-	-	-	-	-	-
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Rail Lines		-	-	-	-	-	-	-	-	-
Rail Structures		-	-	-	-	-	-	-	-	-
Rail Furniture		-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Sand Pumps		-	-	-	-	-	-	-	-	-
Piers		-	-	-	-	-	-	-	-	-
Revetments		-	-	-	-	-	-	-	-	-
Promenades		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
Data Centres		-	-	-	-	-	-	-	-	-
Core Layers		-	-	-	-	-	-	-	-	-
Distribution Layers		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-

Community Assets	-	-	-	-	-	-	-	-	-	
Community Facilities	-	-	-	-	-	-	-	-	-	
Halls	-	-	-	-	-	-	-	-	-	
Centres	-	-	-	-	-	-	-	-	-	
Crèches	-	-	-	-	-	-	-	-	-	
Clinics/Care Centres	-	-	-	-	-	-	-	-	-	
Fire/Ambulance Stations	-	-	-	-	-	-	-	-	-	
Testing Stations	-	-	-	-	-	-	-	-	-	
Museums	-	-	-	-	-	-	-	-	-	
Galleries	-	-	-	-	-	-	-	-	-	
Theatres	-	-	-	-	-	-	-	-	-	
Libraries	-	-	-	-	-	-	-	-	-	
Cemeteries/Crematoria	-	-	-	-	-	-	-	-	-	
Police	-	-	-	-	-	-	-	-	-	
Parks	-	-	-	-	-	-	-	-	-	
Public Open Space	-	-	-	-	-	-	-	-	-	
Nature Reserves	-	-	-	-	-	-	-	-	-	
Public Ablution Facilities	-	-	-	-	-	-	-	-	-	
Markets	-	-	-	-	-	-	-	-	-	
Stalls	-	-	-	-	-	-	-	-	-	
Abattoirs	-	-	-	-	-	-	-	-	-	
Airports	-	-	-	-	-	-	-	-	-	
Taxi Ranks/Bus Terminals	-	-	-	-	-	-	-	-	-	
Capital Spares	-	-	-	-	-	-	-	-	-	
Sport and Recreation Facilities	-	-	-	-	-	-	-	-	-	
Indoor Facilities	-	-	-	-	-	-	-	-	-	
Outdoor Facilities	-	-	-	-	-	-	-	-	-	
Capital Spares	-	-	-	-	-	-	-	-	-	
Heritage assets	-	-	-	-	-	-	-	-	-	
Monuments	-	-	-	-	-	-	-	-	-	
Historic Buildings	-	-	-	-	-	-	-	-	-	
Works of Art	-	-	-	-	-	-	-	-	-	
Conservation Areas	-	-	-	-	-	-	-	-	-	
Other Heritage	-	-	-	-	-	-	-	-	-	
Investment properties	-	-	-	-	-	-	-	-	-	
Revenue Generating	-	-	-	-	-	-	-	-	-	
Improved Property	-	-	-	-	-	-	-	-	-	
Unimproved Property	-	-	-	-	-	-	-	-	-	
Non-revenue Generating	-	-	-	-	-	-	-	-	-	
Improved Property	-	-	-	-	-	-	-	-	-	
Unimproved Property	-	-	-	-	-	-	-	-	-	
Other assets	2,784	505	-	500	500	500	2,300	500	500	
Operational Buildings	2,784	505	-	500	500	500	2,300	500	500	
Municipal Offices	2,784	505	-	500	500	500	2,300	500	500	
Pay/Enquiry Points	-	-	-	-	-	-	-	-	-	
Building Plan Offices	-	-	-	-	-	-	-	-	-	
Workshops	-	-	-	-	-	-	-	-	-	
Yards	-	-	-	-	-	-	-	-	-	
Stores	-	-	-	-	-	-	-	-	-	
Laboratories	-	-	-	-	-	-	-	-	-	
Training Centres	-	-	-	-	-	-	-	-	-	
Manufacturing Plant	-	-	-	-	-	-	-	-	-	
Depots	-	-	-	-	-	-	-	-	-	
Capital Spares	-	-	-	-	-	-	-	-	-	
Housing	-	-	-	-	-	-	-	-	-	
Staff Housing	-	-	-	-	-	-	-	-	-	
Social Housing	-	-	-	-	-	-	-	-	-	
Capital Spares	-	-	-	-	-	-	-	-	-	
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-	
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-	
Intangible Assets	-	-	-	300	1,580	1,580	800	200	100	
Servitudes	-	-	-	300	1,580	1,580	800	200	100	
Licences and Rights	-	-	-	300	1,580	1,580	800	200	100	
Water Rights	-	-	-	-	-	-	-	-	-	
Effluent Licenses	-	-	-	-	-	-	-	-	-	
Solid Waste Licenses	-	-	-	-	-	-	-	-	-	
Computer Software and Applications	-	-	-	300	1,580	1,580	800	200	100	
Load Settlement Software Applications	-	-	-	-	-	-	-	-	-	
Unspecified	-	-	-	-	-	-	-	-	-	
Computer Equipment	1,895	1,226	265	195	2,434	2,434	1,870	200	-	
Computer Equipment	1,895	1,226	265	195	2,434	2,434	1,870	200	-	
Furniture and Office Equipment	177	77	22	423	2,726	2,726	124	-	-	
Furniture and Office Equipment	177	77	22	423	2,726	2,726	124	-	-	
Machinery and Equipment	-	7	-	-	-	-	-	-	-	
Machinery and Equipment	-	7	-	-	-	-	-	-	-	
Transport Assets	1,266	250	3,557	-	-	-	-	-	-	
Transport Assets	1,266	250	3,557	-	-	-	-	-	-	
Land	-	-	-	-	-	-	-	-	-	
Land	-	-	-	-	-	-	-	-	-	
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-	
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-	
Total Capital Expenditure on new assets	1	6,122	2,655	3,844	1,418	7,240	7,240	5,094	900	600

DC10 Sarah Baartman - Supporting Table SA34b Capital expenditure on the renewal of existing assets by asset class

Description	Ref	2016/17	2017/18	2018/19	Current Year 2019/20			2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
R thousand	1									
Capital expenditure on renewal of existing assets by Asset Class/Sub-class										
Infrastructure		-	-	-	-	-	-	-	-	-
Roads Infrastructure		-	-	-	-	-	-	-	-	-
Roads										
Road Structures										
Road Furniture										
Capital Spares										
Storm water Infrastructure		-	-	-	-	-	-	-	-	-
Drainage Collection										
Storm water Conveyance										
Attenuation										
Electrical Infrastructure		-	-	-	-	-	-	-	-	-
Power Plants										
HV Substations										
HV Switching Station										
HV Transmission Conductors										
MV Substations										
MV Switching Stations										
MV Networks										
LV Networks										
Capital Spares										
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-
Dams and Weirs										
Boreholes										
Reservoirs										
Pump Stations										
Water Treatment Works										
Bulk Mains										
Distribution										
Distribution Points										
PRV Stations										
Capital Spares										
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-
Pump Station										
Reticulation										
Waste Water Treatment Works										
Outfall Sewers										
Toilet Facilities										
Capital Spares										
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-
Landfill Sites										
Waste Transfer Stations										
Waste Processing Facilities										
Waste Drop-off Points										
Waste Separation Facilities										
Electricity Generation Facilities										
Capital Spares										
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Rail Lines										
Rail Structures										
Rail Furniture										
Drainage Collection										
Storm water Conveyance										
Attenuation										
MV Substations										
LV Networks										
Capital Spares										
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Sand Pumps										
Piers										
Revetments										
Promenades										
Capital Spares										
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
Data Centres										
Core Layers										
Distribution Layers										
Capital Spares										
Community Assets		-	-	-	-	-	-	-	-	-
Community Facilities		-	-	-	-	-	-	-	-	-
Halls										
Centres										
Crèches										
Clinics/Care Centres										

Fire/Ambulance Stations										
Testing Stations										
Museums										
Galleries										
Theatres										
Libraries										
Cemeteries/Crematoria										
Police										
Parks										
Public Open Space										
Nature Reserves										
Public Ablution Facilities										
Markets										
Stalls										
Abattoirs										
Airports										
Taxi Ranks/Bus Terminals										
Capital Spares										
Sport and Recreation Facilities	-	-	-	-	-	-	-	-	-	-
Indoor Facilities										
Outdoor Facilities										
Capital Spares										
Heritage assets	-	-	-	-	-	-	-	-	-	-
Monuments										
Historic Buildings										
Works of Art										
Conservation Areas										
Other Heritage										
Investment properties	-	-	-	-	-	-	-	-	-	-
Revenue Generating	-	-	-	-	-	-	-	-	-	-
Improved Property										
Unimproved Property										
Non-revenue Generating	-	-	-	-	-	-	-	-	-	-
Improved Property										
Unimproved Property										
Other assets	-	-	-	-	-	-	-	-	-	-
Operational Buildings	-	-	-	-	-	-	-	-	-	-
Municipal Offices										
Pay/Enquiry Points										
Building Plan Offices										
Workshops										
Yards										
Stores										
Laboratories										
Training Centres										
Manufacturing Plant										
Depots										
Capital Spares										
Housing	-	-	-	-	-	-	-	-	-	-
Staff Housing										
Social Housing										
Capital Spares										
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-	-
Biological or Cultivated Assets										
Intangible Assets	-	-	-	-	-	-	-	-	-	-
Servitudes										
Licences and Rights	-	-	-	-	-	-	-	-	-	-
Water Rights										
Effluent Licenses										
Solid Waste Licenses										
Computer Software and Applications										
Load Settlement Software Applications										
Unspecified										
Computer Equipment	-	-	-	-	-	-	-	-	-	-
Computer Equipment										
Furniture and Office Equipment	-	-	-	-	-	-	-	-	-	-
Furniture and Office Equipment										
Machinery and Equipment	-	-	-	-	-	-	-	-	-	-
Machinery and Equipment										
Transport Assets	-	-	-	-	-	-	-	-	-	-
Transport Assets										
Land	-	-	-	-	-	-	-	-	-	-
Land										
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-	-
Zoo's, Marine and Non-biological Animals										
Total Capital Expenditure on renewal of existing assets	-	-	-	-	-	-	-	-	-	-
Renewal of Existing Assets as % of total capex	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Renewal of Existing Assets as % of deprecn*	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

CHAPTER 18



Legislative Compliance Status

CHAPTER 18

LEGISLATIVE COMPLIANCE STATUS

The promulgation of the Municipal Finance Management Act (The Act) ensures proficiency and control measures to local government in terms of budgeting, monitoring and accounting on public funds. The Act and budget regulations have had a profound effect on local government operations that requires continuous transformation in financial discipline and planning processes. The budget preparation for 2020/2021 complies with these key requirements.

The Act and regulations have created clear reporting standards for local government that conforms to international standards. In addition to providing for improved reporting by local government, the Act stipulates that new accounting and financial standards must be complied with. The Sarah Baartman District Municipality's electronic reporting to National Treasury has also been complied with and has also improved over time. The monthly and quarterly returns to National Treasury have been submitted on time.

In accordance with the provisions of the Act, Sarah Baartman District Municipality has an approved Supply Chain Management Policy, which was extensively consulted on. The amended regulations of the Preferential Procurement as well as the Infrastructure Delivery Management Policy have been incorporated into the Supply Chain Management Policy. The policy is intended to regulate the supply chain management environment within the district to promote job creation and Small, Medium and Micro Enterprises. Required resources (human, financial and otherwise) have been allocated to the Supply Chain Management section to enhance capacity.

The Sarah Baartman District Municipality's financial statements were prepared to comply with GRAP.

When preparing the budget, the Sarah Baartman District Municipality has complied with the requirements of the MFMA Budget Regulations and circulars which requires the municipality to draft the budget in a specific format and which specifies the contents of the budget.

The significant change in the budget preparations is the mSCOA (Municipal Standard Chart of Accounts) which was effective on 1 July 2017. The municipality has therefore prepared the budget in compliance with the mSCOA requirements.

CHAPTER 19



Details of Budgets per Department



CHAPTER 19

SUMMARY OF EXPENDITURE BUDGETS PER DEPARTMENT: 2020/2021

DEPARTMENT	AMOUNT	%
	R'000	
Office Of The Mayor	15,618	10%
Office Of The Municipal Manager	12,304	7%
Infrastructure Development & Community Services	66,586	41%
Planning & Economic Development	23,525	14%
Finance & Corporate Services	46,179	28%
Total	164,212	100%

CHAPTER 20



Municipal Entity Budget Information



CHAPTER 20

MUNICIPAL ENTITY INFORMATION

The 2020/2021 multi-year budget for the Cacadu Development Agency was submitted by the municipal entity to the Parent Municipality for consideration by Council as attached.

Schedule D for a municipal entity was completed accordingly.

The Multi-year Business Plan of Cacadu Development Agency will be included in the Final Budget, under a separate cover.

DC10 Sarah Baartman - NOT REQUIRED - municipality does not have entities

Description	Ref	2016/17	2017/18	2018/19	Current Year 2019/20			2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Financial Performance										
Property rates										
Service charges										
Investment revenue										
Transfers recognised - operational										
Other own revenue										
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions) & Transfer										
Total Revenue (excluding capital transfers and contributions)		-	-	-	-	-	-	-	-	-
Employee costs										
Remuneration of Board Members										
Depreciation & asset impairment										
Finance charges										
Materials and bulk purchases										
Transfers and grants										
Other expenditure										
Total Expenditure		-	-	-	-	-	-	-	-	-
Surplus/(Deficit)		-	-	-	-	-	-	-	-	-
Capital expenditure & funds sources										
Capital expenditure										
Transfers recognised - operational										
Borrowing										
Internally generated funds										
Total sources		-	-	-	-	-	-	-	-	-
Financial position										
Total current assets										
Total non current assets										
Total current liabilities										
Total non current liabilities										
Equity										
Cash flows										
Net cash from (used) operating										
Net cash from (used) investing										
Net cash from (used) financing										
Cash/cash equivalents at the year end										

D – SCHEDULE TO BE PROVIDED BY CDDA

CHAPTER 21



Performance Contracts of Senior Managers

CHAPTER 21

PERFORMANCE CONTRACTS OF SENIOR MANAGERS

The measurable performance indicators and the respective contracts of the Sarah Baartman District Municipality's senior managers are detailed in the following:

Annexure "H": Municipal Manager

Annexure "I": Director: Finance and Corporate Services

Annexure "J": Director: Planning and Economic Development

Annexure "K": Director: Infrastructure Development and Community Services

CHAPTER 22



Other Supporting Documentation

DC10 Sarah Baartman - Supporting Table SA11 Property rates summary

Description	Ref	2016/17	2017/18	2018/19	Current Year 2019/20			2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Valuation:	1									
Date of valuation:										
Financial year valuation used										
Municipal by-laws s6 in place? (Y/N)	2									
Municipal/assistant valuer appointed? (Y/N)										
Municipal partnership s38 used? (Y/N)										
No. of assistant valuers (FTE)	3									
No. of data collectors (FTE)	3									
No. of internal valuers (FTE)	3									
No. of external valuers (FTE)	3									
No. of additional valuers (FTE)	4									
Valuation appeal board established? (Y/N)										
Implementation time of new valuation roll (mths)										
No. of properties	5									
No. of sectional title values	5									
No. of unreasonably difficult properties s7(2)										
No. of supplementary valuations										
No. of valuation roll amendments										
No. of objections by rate payers										
No. of appeals by rate payers										
No. of successful objections	8									
No. of successful objections > 10%	8									
Supplementary valuation										
Public service infrastructure value (Rm)	5									
Municipality owned property value (Rm)										
Valuation reductions:										
Valuation reductions-public infrastructure (Rm)										
Valuation reductions-nature reserves/park (Rm)										
Valuation reductions-mineral rights (Rm)										
Valuation reductions-R15,000 threshold (Rm)										
Valuation reductions-public worship (Rm)										
Valuation reductions-other (Rm)										
Total valuation reductions:		-	-	-	-	-	-	-	-	-
Total value used for rating (Rm)	5									
Total land value (Rm)	5									
Total value of improvements (Rm)	5									
Total market value (Rm)	5									
Rating:										
Residential rate used to determine rate for other categories? (Y/N)										
Differential rates used? (Y/N)	5									
Limit on annual rate increase (s20)? (Y/N)										
Special rating area used? (Y/N)										
Phasing-in properties s21 (number)										
Rates policy accompanying budget? (Y/N)										
Fixed amount minimum value (R'000)										
Non-residential prescribed ratio s19? (%)										
Rate revenue:										
Rate revenue budget (R'000)	6									
Rate revenue expected to collect (R'000)	6									
Expected cash collection rate (%)										
Special rating areas (R'000)	7									
Rebates, exemptions - indigent (R'000)										
Rebates, exemptions - pensioners (R'000)										
Rebates, exemptions - bona fide farm. (R'000)										
Rebates, exemptions - other (R'000)										
Phase-in reductions/discounts (R'000)										
Total rebates, exemptns, reductns, discs (R'000)		-	-	-	-	-	-	-	-	-

DC10 Sarah Baartman - Supporting Table SA12b Property rates by category (budget year)

Description	Ref	Resi.	Indust.	Bus. & Comm.	Farm props.	State-owned	Muni props.	Public service infra.	Private owned towns	Formal & Informal Settle.	Comm. Land	State trust land	Section 8(2)(n) (note 1)	Protect. Areas	National Monuments	Public benefit organs.	Mining Props.
Budget Year 2020/21																	
Valuation:																	
No. of properties																	
No. of sectional title property values																	
No. of unreasonably difficult properties s7(2)																	
No. of supplementary valuations																	
Supplementary valuation (Rm)																	
No. of valuation roll amendments																	
No. of objections by rate-payers																	
No. of appeals by rate-payers finalised	5																
No. of successful objections	5																
No. of successful objections > 10%																	
Estimated no. of properties not valued																	
Years since last valuation (select)																	
Frequency of valuation (select)																	
Method of valuation used (select)																	
Base of valuation (select)																	
Phasing-in properties s21 (number)																	
Combination of rating types used? (Y/N)																	
Flat rate used? (Y/N)																	
Is balance rated by uniform rate/variable rate?																	
Valuation reductions:																	
Valuation reductions-public infrastructure (Rm)																	
Valuation reductions-nature reserves/park (Rm)																	
Valuation reductions-mineral rights (Rm)																	
Valuation reductions-R15,000 threshold (Rm)																	
Valuation reductions-public worship (Rm)																	
Valuation reductions-other (Rm)																	
Total valuation reductions:	2																
Total value used for rating (Rm)	6																
Total land value (Rm)	6																
Total value of improvements (Rm)	6																
Total market value (Rm)	6																
Rating:																	
Average rate	3																
Rate revenue budget (R '000)																	
Rate revenue expected to collect (R'000)																	
Expected cash collection rate (%)	4																
Special rating areas (R'000)																	
Rebates, exemptions - indigent (R'000)																	
Rebates, exemptions - pensioners (R'000)																	
Rebates, exemptions - bona fide farm. (R'000)																	
Rebates, exemptions - other (R'000)																	
Phase-in reductions/discounts (R'000)																	
Total rebates, exemptions, reductions, discs (R'000)																	

DC10 Sarah Baartman - Supporting Table SA13a Service Tariffs by category

Description	Ref	Provide description of tariff structure where appropriate	2016/17	2017/18	2018/19	Current Year 2019/20	2020/21 Medium Term Revenue & Expenditure Framework		
							Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Property rates (rate in the Rand)	1								
Residential properties									
Residential properties - vacant land									
Formal/informal settlements									
Small holdings									
Farm properties - used									
Farm properties - not used									
Industrial properties									
Business and commercial properties									
Communal land - residential									
Communal land - small holdings									
Communal land - farm property									
Communal land - business and commercial									
Communal land - other									
State-owned properties									
Municipal properties									
Public service infrastructure									
Privately owned towns serviced by the owner									
State trust land									
Restitution and redistribution properties									
Protected areas									
National monuments properties									
Exemptions, reductions and rebates (Rands)									
Residential properties									
R15 000 threshold rebate			15,000	15,000	15,000	15,000	15,000	15,000	15,000
General residential rebate									
Indigent rebate or exemption									
Pensioners/social grants rebate or exemption									
Temporary relief rebate or exemption									
Bona fide farmers rebate or exemption									
Other rebates or exemptions	2								
Water tariffs									
Domestic									
Basic charge/fix fee (Rands/month)									
Service point - vacant land (Rands/month)									
Water usage - flat rate tariff (c/k)									
Water usage - life line tariff		(describe structure)							
Water usage - Block 1 (c/k)		(fill in thresholds)							
Water usage - Block 2 (c/k)		(fill in thresholds)							
Water usage - Block 3 (c/k)		(fill in thresholds)							
Water usage - Block 4 (c/k)		(fill in thresholds)							
Other	2								
Waste water tariffs									
Domestic									
Basic charge/fix fee (Rands/month)									
Service point - vacant land (Rands/month)									
Waste water - flat rate tariff (c/k)									
Volumetric charge - Block 1 (c/k)		(fill in structure)							
Volumetric charge - Block 2 (c/k)		(fill in structure)							
Volumetric charge - Block 3 (c/k)		(fill in structure)							
Volumetric charge - Block 4 (c/k)		(fill in structure)							
Other	2								
Electricity tariffs									
Domestic									
Basic charge/fix fee (Rands/month)									
Service point - vacant land (Rands/month)									
FBE		(how is this targeted?)							
Life-line tariff - meter		(describe structure)							
Life-line tariff - prepaid		(describe structure)							
Flat rate tariff - meter (c/kwh)									
Flat rate tariff - prepaid (c/kwh)									
Meter - IBT Block 1 (c/kwh)		(fill in thresholds)							
Meter - IBT Block 2 (c/kwh)		(fill in thresholds)							
Meter - IBT Block 3 (c/kwh)		(fill in thresholds)							
Meter - IBT Block 4 (c/kwh)		(fill in thresholds)							
Meter - IBT Block 5 (c/kwh)		(fill in thresholds)							
Prepaid - IBT Block 1 (c/kwh)		(fill in thresholds)							
Prepaid - IBT Block 2 (c/kwh)		(fill in thresholds)							
Prepaid - IBT Block 3 (c/kwh)		(fill in thresholds)							
Prepaid - IBT Block 4 (c/kwh)		(fill in thresholds)							
Prepaid - IBT Block 5 (c/kwh)		(fill in thresholds)							
Other	2								
Waste management tariffs									
Domestic									
Street cleaning charge									
Basic charge/fix fee									
80l bin - once a week									
250l bin - once a week									

DC10 Sarah Baartman - Supporting Table SA13b Service Tariffs by category - explanatory

Description	Ref	Provide description of tariff structure where appropriate	2016/17	2017/18	2018/19	Current Year 2019/20	2020/21 Medium Term Revenue & Expenditure Framework		
							Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Exemptions, reductions and rebates (Rands) <i>[Insert lines as applicable]</i>									
Water tariffs <i>[Insert blocks as applicable]</i>		(fill in thresholds) (fill in thresholds) (fill in thresholds) (fill in thresholds) (fill in thresholds) (fill in thresholds) (fill in thresholds) (fill in thresholds) (fill in thresholds)							
Waste water tariffs <i>[Insert blocks as applicable]</i>		(fill in structure) (fill in structure) (fill in structure) (fill in structure) (fill in structure) (fill in structure) (fill in structure) (fill in structure)							
Electricity tariffs <i>[Insert blocks as applicable]</i>		(fill in thresholds) (fill in thresholds) (fill in thresholds) (fill in thresholds) (fill in thresholds) (fill in thresholds) (fill in thresholds) (fill in thresholds) (fill in thresholds) (fill in thresholds) (fill in thresholds)							

DC10 Sarah Baartman - Supporting Table SA14 Household bills

Description	Ref	2016/17	2017/18	2018/19	Current Year 2019/20			2020/21 Medium Term Revenue & Expenditure Framework			
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21 % incr.	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Rand/cent											
Monthly Account for Household - 'Middle Income Range'	1										
Rates and services charges:											
Property rates											
Electricity: Basic levy											
Electricity: Consumption											
Water: Basic levy											
Water: Consumption											
Sanitation											
Refuse removal											
Other											
sub-total		-	-	-	-	-	-	-	-	-	-
VAT on Services											
Total large household bill:		-	-	-	-	-	-	-	-	-	-
% Increase/decrease			-	-	-	-	-	-	-	-	-
Monthly Account for Household - 'Affordable Range'	2										
Rates and services charges:											
Property rates											
Electricity: Basic levy											
Electricity: Consumption											
Water: Basic levy											
Water: Consumption											
Sanitation											
Refuse removal											
Other											
sub-total		-	-	-	-	-	-	-	-	-	-
VAT on Services											
Total small household bill:		-	-	-	-	-	-	-	-	-	-
% Increase/decrease			-	-	-	-	-	-	-	-	-
Monthly Account for Household - 'Indigent' Household receiving free basic services	3										
Rates and services charges:											
Property rates											
Electricity: Basic levy											
Electricity: Consumption											
Water: Basic levy											
Water: Consumption											
Sanitation											
Refuse removal											
Other											
sub-total		-	-	-	-	-	-	-	-	-	-
VAT on Services											
Total small household bill:		-	-	-	-	-	-	-	-	-	-
% Increase/decrease			-	-	-	-	-	-	-	-	-

DC10 Sarah Baartman - Supporting Table SA15 Investment particulars by type

Investment type	Ref	2016/17	2017/18	2018/19	Current Year 2019/20			2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
R thousand										
Parent municipality										
Securities - National Government										
Listed Corporate Bonds										
Deposits - Bank		117,000	150,000	185,000	150,000	150,000	150,000	150,000	150,000	150,000
Deposits - Public Investment Commissioners										
Deposits - Corporation for Public Deposits										
Bankers Acceptance Certificates										
Negotiable Certificates of Deposit - Banks										
Guaranteed Endowment Policies (sinking)										
Repurchase Agreements - Banks										
Municipal Bonds										
Municipality sub-total	1	117,000	150,000	185,000	150,000	150,000	150,000	150,000	150,000	150,000
Entities										
Securities - National Government										
Listed Corporate Bonds										
Deposits - Bank										
Deposits - Public Investment Commissioners										
Deposits - Corporation for Public Deposits										
Bankers Acceptance Certificates										
Negotiable Certificates of Deposit - Banks										
Guaranteed Endowment Policies (sinking)										
Repurchase Agreements - Banks										
Entities sub-total		-	-	-	-	-	-	-	-	-
Consolidated total:		117,000	150,000	185,000	150,000	150,000	150,000	150,000	150,000	150,000

DC10 Sarah Baartman - Supporting Table SA16 Investment particulars by maturity

Investments by Maturity	Name of Institution & investment ID	Ref	Period of investment		Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed Interest rate	Interest Rate *	Commission Paid (Rands)	Commission Recipient	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
			Yrs	Months												
Parent municipality Investec FNB (74575607924) Nedbank Absa		1	12	months	Fixed Deposit	Yes	Fixed	0.0743	0	n/a	06 October 2020				1,000	1,0
			12	months	Fixed Deposit	Yes	Fixed	0.075	0	n/a	06 October 2020				11,000	11,0
			12	months	Fixed Deposit	Yes	Fixed	0.0795	0	n/a	06 October 2020				14,000	14,0
			12	months	Fixed Deposit	Yes	Fixed	0.0753	0	n/a	06 October 2020				9,000	9,0
Municipality sub-total															35,000	35,0
Entities																
Entities sub-total		1														
TOTAL INVESTMENTS AND INTEREST																35,0

DC10 Sarah Baartman - Supporting Table SA17 Borrowing

Borrowing - Categorised by type	Ref	2016/17	2017/18	2018/19	Current Year 2019/20			2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
R thousand										
Parent municipality										
Annuity and Bullet Loans										
Long-Term Loans (non-annuity)										
Local registered stock										
Instalment Credit										
Financial Leases										
PPP liabilities										
Finance Granted By Cap Equipment Supplier										
Marketable Bonds										
Non-Marketable Bonds										
Bankers Acceptances										
Financial derivatives										
Other Securities										
Municipality sub-total	1	-	-	-	-	-	-	-	-	-
Entities										
Annuity and Bullet Loans										
Long-Term Loans (non-annuity)										
Local registered stock										
Instalment Credit										
Financial Leases										
PPP liabilities										
Finance Granted By Cap Equipment Supplier										
Marketable Bonds										
Non-Marketable Bonds										
Bankers Acceptances										
Financial derivatives										
Other Securities										
Entities sub-total	1	-	-	-	-	-	-	-	-	-
Total Borrowing	1	-	-	-	-	-	-	-	-	-

Unspent Borrowing - Categorised by type										
Parent municipality										
Long-Term Loans (annuity/reducing balance)										
Long-Term Loans (non-annuity)										
Local registered stock										
Instalment Credit										
Financial Leases										
PPP liabilities										
Finance Granted By Cap Equipment Supplier										
Marketable Bonds										
Non-Marketable Bonds										
Bankers Acceptances										
Financial derivatives										
Other Securities										
Municipality sub-total	1	-	-	-	-	-	-	-	-	-
Entities										
Long-Term Loans (annuity/reducing balance)										
Long-Term Loans (non-annuity)										
Local registered stock										
Instalment Credit										
Financial Leases										
PPP liabilities										
Finance Granted By Cap Equipment Supplier										
Marketable Bonds										
Non-Marketable Bonds										
Bankers Acceptances										
Financial derivatives										
Other Securities										
Entities sub-total	1	-	-	-	-	-	-	-	-	-
Total Unspent Borrowing	1	-	-	-	-	-	-	-	-	-

DC10 Sarah Baartman - Supporting Table SA32 List of external mechanisms

External mechanism	Yrs/ Mths	Period of agreement 1.	Service provided	Expiry date of service delivery agreement or contract	Monetary value of agreement 2.
Name of organisation		Number			R thousand
Ernst & Young	Yrs	3	Internal Audit	30 June 2020	-
OS Holdings (PTY) Ltd	Yrs	3	Msooa System	30 June 2020	5,316
ABSA Bank	Yrs	5	Banking Services	30 June 2020	-
Lateral Unison	Yrs	3	Insurance Brokerage services	30 June 2022	-
Coega Travel Agency Services	Yrs	3	Travel Agency Services	09 December 2022	-
Ultimate Recruitment Solutions	Yrs	3	Advertising Services	31 December 2020	-
A2A Kopano	Yrs	3	Improving Audit outcomes	30 March 2021	-
Boom town	Yrs	3	Tourism marketing Strategy	30 June 2020	2,632
Standard bank	Yrs	3	Fuel and Maintenance cards	30 April 2022	-

DC10 Sarah Baartman - Supporting Table SA34c Repairs and maintenance expenditure by asset class

Description	Ref	2016/17	2017/18	2018/19	Current Year: 2019/20			2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Repairs and maintenance expenditure by Asset Class/Sub-class										
Infrastructure		-	-	-	-	-	-	-	-	-
Roads Infrastructure		-	-	-	-	-	-	-	-	-
Roads		-	-	-	-	-	-	-	-	-
Road Structures		-	-	-	-	-	-	-	-	-
Road Furniture		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-
Electrical Infrastructure		-	-	-	-	-	-	-	-	-
Power Plants		-	-	-	-	-	-	-	-	-
HV Substations		-	-	-	-	-	-	-	-	-
HV Switching Station		-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-
MV Switching Stations		-	-	-	-	-	-	-	-	-
MV Networks		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-
Dams and Weirs		-	-	-	-	-	-	-	-	-
Boreholes		-	-	-	-	-	-	-	-	-
Reservoirs		-	-	-	-	-	-	-	-	-
Pump Stations		-	-	-	-	-	-	-	-	-
Water Treatment Works		-	-	-	-	-	-	-	-	-
Bulk Mains		-	-	-	-	-	-	-	-	-
Distribution		-	-	-	-	-	-	-	-	-
Distribution Points		-	-	-	-	-	-	-	-	-
PRV Stations		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-
Pump Station		-	-	-	-	-	-	-	-	-
Reticulation		-	-	-	-	-	-	-	-	-
Waste Water Treatment Works		-	-	-	-	-	-	-	-	-
Outfall Sewers		-	-	-	-	-	-	-	-	-
Toilet Facilities		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-
Landfill Sites		-	-	-	-	-	-	-	-	-
Waste Transfer Stations		-	-	-	-	-	-	-	-	-
Waste Processing Facilities		-	-	-	-	-	-	-	-	-
Waste Drop-off Points		-	-	-	-	-	-	-	-	-
Waste Separation Facilities		-	-	-	-	-	-	-	-	-
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Rail Lines		-	-	-	-	-	-	-	-	-
Rail Structures		-	-	-	-	-	-	-	-	-
Rail Furniture		-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Sand Pumps		-	-	-	-	-	-	-	-	-
Piers		-	-	-	-	-	-	-	-	-
Revetments		-	-	-	-	-	-	-	-	-
Promenades		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
Data Centres		-	-	-	-	-	-	-	-	-
Core Layers		-	-	-	-	-	-	-	-	-
Distribution Layers		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Community Assets		-	-	-	-	-	-	-	-	-
Community Facilities		-	-	-	-	-	-	-	-	-
Halls		-	-	-	-	-	-	-	-	-
Centres		-	-	-	-	-	-	-	-	-
Crèches		-	-	-	-	-	-	-	-	-
Clinics/Care Centres		-	-	-	-	-	-	-	-	-
Fire/Ambulance Stations		-	-	-	-	-	-	-	-	-
Testing Stations		-	-	-	-	-	-	-	-	-
Museums		-	-	-	-	-	-	-	-	-
Galleries		-	-	-	-	-	-	-	-	-

Theatres										
Libraries										
Cemeteries/Crematoria										
Police										
Parks										
Public Open Space										
Nature Reserves										
Public Ablution Facilities										
Markets										
Stalls										
Abattoirs										
Airports										
Taxi Ranks/Bus Terminals										
Capital Spares										
Sport and Recreation Facilities	-	-	-	-	-	-	-	-	-	
Indoor Facilities										
Outdoor Facilities										
Capital Spares										
Heritage assets	-	-	-	-	-	-	-	-	-	
Monuments										
Historic Buildings										
Works of Art										
Conservation Areas										
Other Heritage										
Investment properties	-	-	-	-	-	-	-	-	-	
Revenue Generating										
Improved Property										
Unimproved Property										
Non-revenue Generating										
Improved Property										
Unimproved Property										
Other assets	627	776	910	500	1,200	1,200	500	500	500	
Operational Buildings	627	776	910	500	1,200	1,200	500	500	500	
Municipal Offices	627	776	910	500	1,200	1,200	500	500	500	
Pay/Equity Points										
Building Plan Offices										
Workshops										
Yards										
Stores										
Laboratories										
Training Centres										
Manufacturing Plant										
Depots										
Capital Spares										
Housing	-	-	-	-	-	-	-	-	-	
Staff Housing										
Social Housing										
Capital Spares										
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-	
Biological or Cultivated Assets										
Intangible Assets	-	-	-	-	-	-	-	-	-	
Servitudes										
Licences and Rights										
Water Rights										
Effluent Licenses										
Solid Waste Licenses										
Computer Software and Applications										
Load Settlement Software Applications										
Unspecified										
Computer Equipment	-	-	-	-	-	-	-	-	-	
Computer Equipment										
Furniture and Office Equipment	-	-	-	-	-	-	-	-	-	
Furniture and Office Equipment										
Machinery and Equipment	-	-	-	-	-	-	-	-	-	
Machinery and Equipment										
Transport Assets	-	-	-	-	-	-	-	-	-	
Transport Assets										
Land	-	-	-	-	-	-	-	-	-	
Land										
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-	
Zoo's, Marine and Non-biological Animals										
Total Repairs and Maintenance Expenditure	1	627	776	910	500	1,200	1,200	500	500	500
R&M as a % of PPE		3.5%	4.5%	4.7%	2.0%	4.1%	4.1%	1.7%	1.7%	2.3%
R&M as % Operating Expenditure		0.5%	0.7%	0.8%	0.3%	0.7%	0.7%	0.3%	0.3%	0.3%

DC10 Sarah Baartman - Supporting Table SA34d Depreciation by asset class

Description	Ref	2016/17	2017/18	2018/19	Current Year 2019/20			2020/21 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23
Depreciation by Asset Class/Sub-class										
Infrastructure		-	-	-	-	-	-	-	-	-
Roads Infrastructure		-	-	-	-	-	-	-	-	-
Roads		-	-	-	-	-	-	-	-	-
Road Structures		-	-	-	-	-	-	-	-	-
Road Furniture		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Storm water Infrastructure		-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-
Electrical Infrastructure		-	-	-	-	-	-	-	-	-
Power Plants		-	-	-	-	-	-	-	-	-
HV Substations		-	-	-	-	-	-	-	-	-
HV Switching Station		-	-	-	-	-	-	-	-	-
HV Transmission Conductors		-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-
MV Switching Stations		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Water Supply Infrastructure		-	-	-	-	-	-	-	-	-
Dams and Weirs		-	-	-	-	-	-	-	-	-
Boreholes		-	-	-	-	-	-	-	-	-
Reservoirs		-	-	-	-	-	-	-	-	-
Pump Stations		-	-	-	-	-	-	-	-	-
Water Treatment Works		-	-	-	-	-	-	-	-	-
Bulk Mains		-	-	-	-	-	-	-	-	-
Distribution		-	-	-	-	-	-	-	-	-
Distribution Points		-	-	-	-	-	-	-	-	-
PRV Stations		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Sanitation Infrastructure		-	-	-	-	-	-	-	-	-
Pump Station		-	-	-	-	-	-	-	-	-
Reticulation		-	-	-	-	-	-	-	-	-
Waste Water Treatment Works		-	-	-	-	-	-	-	-	-
Outfall Sewers		-	-	-	-	-	-	-	-	-
Toilet Facilities		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Solid Waste Infrastructure		-	-	-	-	-	-	-	-	-
Landfill Sites		-	-	-	-	-	-	-	-	-
Waste Transfer Stations		-	-	-	-	-	-	-	-	-
Waste Processing Facilities		-	-	-	-	-	-	-	-	-
Waste Drop-off Points		-	-	-	-	-	-	-	-	-
Waste Separation Facilities		-	-	-	-	-	-	-	-	-
Electricity Generation Facilities		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Rail Infrastructure		-	-	-	-	-	-	-	-	-
Rail Lines		-	-	-	-	-	-	-	-	-
Rail Structures		-	-	-	-	-	-	-	-	-
Rail Furniture		-	-	-	-	-	-	-	-	-
Drainage Collection		-	-	-	-	-	-	-	-	-
Storm water Conveyance		-	-	-	-	-	-	-	-	-
Attenuation		-	-	-	-	-	-	-	-	-
MV Substations		-	-	-	-	-	-	-	-	-
LV Networks		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Coastal Infrastructure		-	-	-	-	-	-	-	-	-
Sand Pumps		-	-	-	-	-	-	-	-	-
Piers		-	-	-	-	-	-	-	-	-
Revetments		-	-	-	-	-	-	-	-	-
Promenades		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Information and Communication Infrastructure		-	-	-	-	-	-	-	-	-
Data Centres		-	-	-	-	-	-	-	-	-
Core Layers		-	-	-	-	-	-	-	-	-
Distribution Layers		-	-	-	-	-	-	-	-	-
Capital Spares		-	-	-	-	-	-	-	-	-
Community Assets		-	-	-	-	-	-	-	-	-
Community Facilities		-	-	-	-	-	-	-	-	-
Halls		-	-	-	-	-	-	-	-	-
Centres		-	-	-	-	-	-	-	-	-
Crèches		-	-	-	-	-	-	-	-	-
Clinics/Care Centres		-	-	-	-	-	-	-	-	-
Fire/Ambulance Stations		-	-	-	-	-	-	-	-	-
Testing Stations		-	-	-	-	-	-	-	-	-
Museums		-	-	-	-	-	-	-	-	-
Galleries		-	-	-	-	-	-	-	-	-

Theatres										
Libraries										
Cemeteries/Crematoria										
Police										
Parks										
Public Open Space										
Nature Reserves										
Public Ablution Facilities										
Markets										
Stalls										
Abattoirs										
Airports										
Taxi Ranks/Bus Terminals										
Capital Spares										
Sport and Recreation Facilities	-	-	-	-	-	-	-	-	-	
Indoor Facilities										
Outdoor Facilities										
Capital Spares										
Heritage assets	-	-	-	-	-	-	-	-	-	
Monuments										
Historic Buildings										
Works of Art										
Conservation Areas										
Other Heritage										
Investment properties	-	-	-	-	-	-	-	-	-	
Revenue Generating	-	-	-	-	-	-	-	-	-	
Improved Property										
Unimproved Property										
Non-revenue Generating	-	-	-	-	-	-	-	-	-	
Improved Property										
Unimproved Property										
Other assets	25	61	-	-	-	-	-	-	-	
Operational Buildings	25	61	-	-	-	-	-	-	-	
Municipal Offices	25	61	-	-	-	-	-	-	-	
Pay/Equity Points										
Building Plan Offices										
Workshops										
Yards										
Stores										
Laboratories										
Training Centres										
Manufacturing Plant										
Depots										
Capital Spares										
Housing	-	-	-	-	-	-	-	-	-	
Staff Housing										
Social Housing										
Capital Spares										
Biological or Cultivated Assets	-	-	-	-	-	-	-	-	-	
Biological or Cultivated Assets										
Intangible Assets	-	-	-	-	-	-	-	-	-	
Servitudes										
Licences and Rights										
Water Rights										
Effluent Licenses										
Solid Waste Licenses										
Computer Software and Applications										
Local Settlement Software Applications										
Unspecified										
Computer Equipment	483	390	335	-	-	-	-	-	-	
Computer Equipment	483	390	335	-	-	-	-	-	-	
Furniture and Office Equipment	331	324	301	1,800	1,800	1,800	2,300	2,410	2,530	
Furniture and Office Equipment	331	324	301	1,800	1,800	1,800	2,300	2,410	2,530	
Machinery and Equipment	90	83	102	-	-	-	-	-	-	
Machinery and Equipment	90	83	102	-	-	-	-	-	-	
Transport Assets	653	684	831	-	-	-	-	-	-	
Transport Assets	653	684	831	-	-	-	-	-	-	
Land	-	-	-	-	-	-	-	-	-	
Land										
Zoo's, Marine and Non-biological Animals	-	-	-	-	-	-	-	-	-	
Zoo's, Marine and Non-biological Animals										
Total Depreciation	1	1,581	1,543	1,569	1,800	1,800	1,800	2,300	2,410	2,530

DC10 Sarah Baartman - Supporting Table SA35 Future financial implications of the capital budget

Vote Description	Ref	2020/21 Medium Term Revenue & Expenditure Framework			Forecasts			
		Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23	Forecast 2023/24	Forecast 2024/25	Forecast 2025/26	Present value
R thousand								
Capital expenditure	1							
Vote 1 - Executive and Council		41	-	-				
Vote 2 - Finance and Corporate Services		4,994	900	600				
Vote 3 - Planning and Development		19	-	-				
Vote 4 - Health		4	-	-				
Vote 5 - Public Safety		36	-	-				
Vote 6 - Housing		-	-	-				
Vote 7 - Roads		-	-	-				
Vote 8 - Water		-	-	-				
Vote 9 - [NAME OF VOTE 9]		-	-	-				
Vote 10 - [NAME OF VOTE 10]		-	-	-				
Vote 11 - [NAME OF VOTE 11]		-	-	-				
Vote 12 - [NAME OF VOTE 12]		-	-	-				
Vote 13 - [NAME OF VOTE 13]		-	-	-				
Vote 14 - [NAME OF VOTE 14]		-	-	-				
Vote 15 - [NAME OF VOTE 15]		-	-	-				
<i>List entity summary if applicable</i>								
Total Capital Expenditure		5,094	900	600	-	-	-	-
Future operational costs by vote	2							
Vote 1 - Executive and Council								
Vote 2 - Finance and Corporate Services								
Vote 3 - Planning and Development								
Vote 4 - Health								
Vote 5 - Public Safety								
Vote 6 - Housing								
Vote 7 - Roads								
Vote 8 - Water								
Vote 9 - [NAME OF VOTE 9]								
Vote 10 - [NAME OF VOTE 10]								
Vote 11 - [NAME OF VOTE 11]								
Vote 12 - [NAME OF VOTE 12]								
Vote 13 - [NAME OF VOTE 13]								
Vote 14 - [NAME OF VOTE 14]								
Vote 15 - [NAME OF VOTE 15]								
<i>List entity summary if applicable</i>								
Total future operational costs		-	-	-	-	-	-	-
Future revenue by source	3							
Property rates								
Service charges - electricity revenue								
Service charges - water revenue								
Service charges - sanitation revenue								
Service charges - refuse revenue								
Rental of facilities and equipment								
<i>List other revenues sources if applicable</i>								
<i>List entity summary if applicable</i>								
Total future revenue		-	-	-	-	-	-	-
Net Financial Implications		5,094	900	600	-	-	-	-

DC10 Sarah Baartman - Supporting Table SA36 Detailed capital budget

R thousand

Function	Project Description	Project Number	Type	MTSF Service Outcome	RDF	Own Strategic Objectives	Asset Class	Asset Sub-Class	Ward Location	GPS Longitude	GPS Latitude	2020/21 Medium Term Revenue & Expenditure Framework						
												Audited Outcome 2018/19	Current Year 2019/20 Full Year Forecast	Budget Year 2020/21	Budget Year +1 2021/22	Budget Year +2 2022/23		
Parent municipality: List all capital projects grouped by function The District Municipality does not have any capital projects, which would result in the capitalization of infrastructure assets. All assets budgeted for are for operational use and is categorized as PPE																		
Parent Capital expenditure																		
Entity: List all capital projects grouped by Entity																		
Entity A Water project A																		
Entity B Electrony project B																		
Entity Capital expenditure Parent Capital expenditure																		

DC10 Sarah Baartman - Supporting Table SA37 Projects delayed from previous financial years

R thousand	Function	Project name	Project number	Type	MISF Service Outcomes	MDF	Own Strategic Objectives	Asset Class	Asset Sub-Class	Ward Location	GPS Longitude	GPS Latitude	Previous target year to complete	Current Year 2019/20		2020/21 Medium Term Revenue & Expenditure Framework		
														Original Budget	Full Year Forecast	Budget Year 2020/21	Budget Year v1 Budget Year v1 2021/22	
	Parent municipality: List all capital projects grouped by Function The District Municipality does not have any capital projects, which would result in the capitalization of infrastructure assets. All assets budgeted for are for operational use and is categorised as PPE																	
	Entities: List all capital projects grouped by Entity Entity Name Project name																	

DC10 Sarah Baartman - Supporting Table SAB Social, economic and demographic statistics and assumptions

Description of economic indicator	Ref.	Basis of calculation	2001 Census	2007 Survey	2011 Census	2016/17			2017/18			2018/19			Current Year 2019/20			2020/21 Medium Term Revenue & Expenditure Framework			
						Outcome	Outcome	Outcome	Outcome	Outcome	Outcome	Original Budget	Outcome	Outcome	Outcome	Outcome	Outcome	Outcome			
Demographics Population Females aged 5 - 14 Males aged 5 - 14 Females aged 15 - 34 Males aged 15 - 34 Unemployment		Not applicable to District Municipality																			
Monthly household income (no. of households) No income R1 - R1 600 R1 601 - R3 200 R3 201 - R6 400 R6 401 - R12 800 R12 801 - R25 600 R25 601 - R51 200 R52 201 - R102 400 R102 401 - R204 800 R204 801 - R409 600 R409 601 - R819 200 > R819 200	1, 12																				
Poverty profiles (no. of households) < R2 060 per household per month Insert description	13 2																				
Household/demographics (000) Number of people in municipal area Number of poor people in municipal area Number of households in municipal area Number of poor households in municipal area Definition of poor household (R per month)																					
Housing statistics Formal Informal Total number of households Dwellings provided by municipality Dwellings provided by provinces Dwellings provided by private sector Total new housing dwellings	3 4 5																				
Economic Inflation/deflation outlook (CPI) Interest rate - borrowing Interest rate - investment Remuneration increases Consumption growth (electricity) Consumption growth (water)	6																				
Collection rates Property tax/service charges Rental of facilities & equipment Interest - external investments Interest - debtors Revenue from agency services	7																				

ANNEXURES

mSCOA PROJECT LISTING - 2020/21

Project Code	Project Description	SCOA Account	Project Budget
ED001	DISTRICT DEVELOPMENT AGENCY	Operational:Typical Work Streams:Development Agency Establishment	R 5,000,000
ED002	AGRICULTURAL SUPPORT	Operational:Typical Work Streams:Agricultural Assistance and Support	R 650,000
ED004	SBDM SMME SUPPORT PROGRAMME	Operational:Typical Work Streams:Community Development:Entrepreneurial Support System	R 1,400,000
ED011	INVESTMENT PROMOTION	Investment Promotion:Promotional and Marketing	R 250,000
ED13	TRAINING IN RENEWAL ENERGY	Operational:Typical Work Streams:Communication and Public Participation:Awareness Campaign	R 330,000
ED015	ECONOMIC DEVELOPMENT SUMMIT	Economic Development Summit:Establishment of Local Economic Development Body in Regions	R 400,000
FC002	SUPPORT TO LMS IRO IMPROVING AUDIT OUTCOMES	Operational:Typical Work Streams:Financial Management Grant:Financial Statements	R 400,000
FC003	SUPPORT TO LMS IRO IMPROVING AUDIT OUTCOMES	Operational:Typical Work Streams:Financial Management Grant:Audit Outcomes	R 2,500,000
FC006	EMPLOYEE RELATED COST	Operational:Municipal Running Cost	R 57,423,081
FC007	CAPEX EXPENDITURE	Capital:Non-infrastructure:New:Furniture and Office Equipment	R 5,093,700
FC009	OPERATING EXPENDITURE	Operational:Municipal Running Cost	R 33,602,500
FC019	JOB DESCRIPTION WRITING	Job Description Writing: Assistance to Local Municipalities (Capacity Building)	R 1,000,000
IN001	TECHNICAL TOWN PLANNING ASSISTANCE	Operational:Typical Work Streams:District Initiatives and Assistance to Municipalities:Assistance to Local Municipalities (Capacity Building)	R 300,000
IN002	IDP SUPPORT TO MUNICIPALITIES	Operational:Typical Work Streams:Strategic Management and Governance:IDP Implementation and Monitoring	R 400,000
PL001	REVIEW OF KOUKAMMA SDF	Review of Koukamma SDF:Assistance to Local Municipalities (Software and Application Support)	R 800,000
IN006	RELOCATION PROJECT	Relocation of SBDM:Municipal Offices	R 1,000,000
PL002	TOWNSHIP ESTABLISHMENT	Township Establishment:Assistance to Local Municipalities (Software and Application Support)	R 400,000
IN007	EHS CONTRIBUTION MUNICIPALITIES	Operational:Typical Work Streams:Environmental:Environmental Health	R 11,800,000
IN038	DEVELOPMENT OF EHS BY LAWS	Development of EHS By laws:Environmental Health	R 300,000
IN010	FIRE EQUIPMENT FOR LM	Operational:Maintenance:Non-infrastructure:Preventative Maintenance:Interval Based:Community Assets:Community Facilities:Fire/Ambulance Stations:Mechanical Equipment	R 4,500,000
IN011	FIRE TRAINING ASSISTANCE TO LMS	Operational:Typical Work Streams:Capacity Building Training and Development:Development of Fire-fighters	R 800,000
IN013	PATERSON INTERGRATED EMERGENCY CENTRE	Operational:Maintenance:Non-infrastructure:Corrective Maintenance:Emergency:Other Assets:Operational Buildings:Training Centres:Buildings	R 7,500,000
IN014	CONTRIBUTIONS TO MUNICIPALITIES - FIRE SERVICES	Operational:Maintenance:Non-infrastructure:Preventative Maintenance:Interval Based:Community Assets:Community Facilities:Fire/Ambulance Stations:Mechanical Equipment	R 14,540,000
IN017	EDUCATION AND AWARENESS CAMPAIGN	Operational:Typical Work Streams:Communication and Public Participation:Awareness Campaign	R 100,000
IN018	EMERGENCY CONTENGENCY	Operational:Typical Work Streams:Emergency and Disaster Management:Disaster Relief	R 500,000
IN019	RURAL ACCESS ROADS	Operational:Infrastructure Projects:Existing:Upgrading:Roads	R 4,009,000
IN037	EPWP	EPWP:Roads	R 1,000,000
IN021	WSA SUPPORT FOR LMS	Revenue:Contra Accounts:Revenue Cost of Free Services:Water	R 1,000,000
IN029	REVIEW OF SBDM SPATIAL DEVELOPMENT FRAMEWORK	Operational:Typical Work Streams:Strategic Management and Governance:IDP Implementation and Monitoring	R 60,000
IN030	FIRE SATELLITE OFFICES - ALICEDALE	Fire Station - Alicedale:Fire/Ambulance Stations	R 150,000

Project Code	Project Description	SCOA Account	Project Budget
IN032	DISASTER MANAGEMENT PLAN LMS	Disaster management plan LMs consultants:Annual Review of Disaster Management Plan	R 931,600
IN034	PLANS FOR FIRE STATION-BNLM	Plans for Fire Station - BNLM:Fire/Ambulance Stations	R 470,000
IN035	WATER ON LEAKS	Revenue:Contra Accounts:Revenue Cost of Free Services:Water	R 300,000
IN036	FIRE SATELLITE OFFICES - RIEBEEK EAST	Fire Satellite Offices - Riebeeck EastFire/Ambulance Stations	R 150,000
IN039	DEVELOPMENT OF DISASTER MANAGEMENT BY LAWS	Develop Disaster Management Services by laws:Annual Review of Disaster Management Plan	R 150,000
MM001	SUPPORT TO LMS (SERVICE DELIVERY)	Operational:Typical Work Streams:District Initiatives and Assistance to Municipalities:Assistance to Local Municipalities (Software and Application Support)	R 1,700,000
MM009	SUPPORT TO LMs (SDF - BCR)	Support to LMs:Assistance to Local Municipalities (Software and Application Support)	R 200,000
MM014	IMPLEMENTATION OF THE HIV/AIDS PLAN	Operational:Typical Work Streams:AIDS/HIV, Tuberculosis and Cancer:Support and Distribution Programmes:Aids/HIV	R 200,000
MM020	YOUTH FUND	Operational:Typical Work Streams:Community Development:Youth Projects:Youth Development	R 750,000
TOU001	CREATIVE INDUSTRIES	Operational:Typical Work Streams:Tourism:Tourism Development	R 800,000
TOU003	TOURISM MARKETING	Operational:Typical Work Streams:Tourism:Tourism Projects	R 2,000,000
TOU005	CULTURAL EXCHANGE	Operational:Typical Work Streams:Tourism:Tourism Projects	
TOU006	DEVELOP TOURISM WEBSITE	Operational:Typical Work Streams:Tourism:Tourism Projects	R 300,000
TO007	TOURISM AWARENESS	Operational:Typical Work Streams:Tourism:Tourism Projects	R 220,000
TO008	LTO SUPPORT	Operational:Typical Work Streams:Tourism:Tourism Projects	R 700,000
IN005	RIETBRON EPWP ROADS	Operational:Infrastructure Projects:Existing:Upgrading:Roads Infrastructure:Roads	R 300,000
IN020	INTER CITY BUS TERMINAL	Inter City Bus Terminal:Taxi Ranks/Bus Terminals	R 912,700
IN024	FIRE STATION KOUKAMMA	Operational:Maintenance:Non-infrastructure:Preventative Maintenance:Interval Based:Community Assets:Community Facilities:Fire/Ambulance Stations:Mechanical Equipment	R 190,000
IN016	FIRE ASSESMENT TAKE BACK THE FUNCTION	Education and Awareness Campaign - COVID 19:Municipal Running Cost	R 138,400
IN042	EDUCATION AND AWARENESS CAMPAIGN - COVID 19	Education and Awareness Campaign - COVID 19:Municipal Running Cost	R 200,000
ED020	PED COVID 19	PED COVID 19:Municipal Running Cost	R 1,100,000
MM022	COMMUNITY PROGRAMMES - COVID 19 (MAYOR)	Community Programmes COVID 19 (Mayor):Municipal Running Cost	R 55,000
MM023	COMMUNITY PROGRAMMES - COVID 19 (EXECUTIVE COMMITTEE)	Community Programmes COVID 19 (Executive Committee):Municipal Running Cost	R 275,000
MM024	COMMUNITY PROGRAMMES - COVID 19 (SPEAKER)	Community Programmes COVID 19 (Speaker):Municipal Running Cost	R 55,000
			R 169,305,981

Annexure “B”

Mandatory Performance Measures 2020/21

Mandatory Measure	SBDM
% of households with access to basic level of water	97%*
% of households with access to basic level of sanitation	83%*
% of households with access to basic level of electricity	N/A
% of households with access to basic level of solid waste removal	96%*
% of households earning less than R1 100 per month with access to free basic services	Not measured*
% of municipality's capital budget actually spent on capital projects identified in the IDP	100%
Number of people from employment equity target groups employed in the three highest levels of management in compliance with a municipality approved employment equity plan	9 out of 16 (56%)
% of a municipality's budget actually spent on implementing its workplace skills plan	0.1%
Debt Coverage: Total operating revenue received – operating grants divided by debt servicing payments	N/A
Service debtors to revenue: Total outstanding debtors divided by annual revenue actually received for services	N/A

***Reporting measure only, not measured as performance as autonomy is with respective Local Municipalities**

Annexure “C”

ANNUAL PERFORMANCE OBJECTIVES BY VOTE – OPERATIONAL MEASURES

Vote	GFS Function	Objective	Key Performance Indicator
Executive Mayor	Executive and Council	<ul style="list-style-type: none"> Oversight of council operations and exercise delegated authority 	<ul style="list-style-type: none"> 100% of planned Council meetings held
Municipal Manager	Executive and Council	<ul style="list-style-type: none"> Ensure the institution is managed in an effective and efficient manner* 	<ul style="list-style-type: none"> 100% of SDBIP (operational and capital projects) implemented.
	Finance and Administration	<ul style="list-style-type: none"> Ensure that the Municipality complies with Legislation applicable to it* Budgetary control of operating income and expenditure* 	<ul style="list-style-type: none"> Zero incidence of repeat exception reports from Internal Audit (excl. those pre-identified as multiple year implementation programmes) Existence of a Disaster Management Plan Income and expenditure variance not to exceed 10%
		<ul style="list-style-type: none"> Ensure that SBDM is active within the district in which it serves Compliance with OHASA Ensure that capacity of the District is given priority 	<ul style="list-style-type: none"> Completion of an investigation into a relocation to Addo Completion of the quarterly safety checklist Maintenance of the SBDM Capacity building strategy
	Planning and Development	<ul style="list-style-type: none"> Market SBDM to attract tourism, trade and investment 	<ul style="list-style-type: none"> Annual communication plan in place
	Performance Management	<ul style="list-style-type: none"> Support the implementation of the IDP through the performance management of the institution and its workforce* 	<ul style="list-style-type: none"> 100% of SBDM employees under the Performance Management System
Planning and Infrastructure Development	Planning and Development	<ul style="list-style-type: none"> Ensure that development occurs in the most logical way possible and in a manner that is in line with the adopted SDF principles 	<ul style="list-style-type: none"> 100% Projects prioritized and funded in accordance with the SDF principles
Economic Development	Planning and Development	<ul style="list-style-type: none"> Ensure that the growth and development agreement is implemented and used as the basis for cooperative district-wide development* 	<ul style="list-style-type: none"> Monitor monetary commitments from social partners as per the GDS agreement

Vote	GFS Function	Objective	Key Performance Indicator
Finance and Corporate Services	Finance and Administration	<ul style="list-style-type: none"> • Compilation of budget and financial statements • Ensure that Council finances are well managed • Ensure HR issues are effectively dealt with 	<ul style="list-style-type: none"> • Delivery of financial statements to OAG on or before 31 August • Annual approved budget • 100% Financial obligations required by MFMA adhered to in accordance with National Treasury MFMA implementation priorities • 100% job descriptions in place • Recruitment process completed within 8 weeks • Training takes place in accordance with the work skills development plan.* • 100% disciplinary hearings organized within 15 working days after service of notice of misconduct.
	Executive and Council	<ul style="list-style-type: none"> • Ensure decision makers receive information 	<ul style="list-style-type: none"> • 100% council agendas delivered prior to 7 days of meeting

* Indicator supported and implemented across all Votes

Annexure “D”

Revenue by Source

Source	Performance Measure	Performance Target
Other income	% of sundry income collected	100 %
Rental of facilities & Equipment	% of fees received	100 %
Interest earned - external investments	Average rate of return/ prime rate	78 %
Interest earned - outstanding debtors	Average rate of return/ prime rate	100 %
Settlement discounts	% of settlement discounts negotiated	2.5 %
Contributions – other municipalities	% of contributions recovered (if applicable)	100%
Government Grants and Subsidies	% of Grants received	100%
Contribution: Surplus account	% of cash backed surplus utilized	100%

Note: All other income sources are determined by National and Provincial Departments and as promulgated by DORA Act.

SARAH BAARTMAN DISTRICT MUNICIPALITY

CAPITAL BUDGET 2020/21

DEPARTMENT/DIVISION	BUDGET R'000
<u>DEPARTMENT : FINANCE AND CORPORATE SERVICES</u>	
CORPORATE SERVICES	
<u>MANAGER: CORPORATE SERVICES</u>	
Camera	2,200
Swivel Chair	4,000
Total Furniture and Office Equipment	<u>6,200</u>
<u>JOB EVALUATION</u>	
Office Desk	8,000
Visitors Chairs	3,000
Swivel Chairs	4,000
Total Furniture and Office Equipment	<u>15,000</u>
<u>AUXILLIARY</u>	
Visitors Chairs	3,000
Swivel Chairs	8,000
Total Furniture and Office Equipment	<u>11,000</u>
<u>SECRETARIAT</u>	
Office Desk	8,000
Visitors Chairs	6,000
Swivel Chairs	4,000
Recorders	7,000
Total Furniture and Office Equipment	<u>25,000</u>
FINANCE	
<u>INFORMATION TECHNOLOGY</u>	
IT Infrastructure	400,000
Ipads	130,000
Server infrastructure	300,000
Laptops	400,000
Total Computer Equipment	<u>1,230,000</u>
Printers	600,000
Total Furniture and Office Equipment	<u>600,000</u>
mSCOA system	800,000
Total Computer Software	<u>800,000</u>
<u>ASSET MANAGEMENT</u>	
Fridge	8,000
Office Desk	8,000
Swivel chair	4,000
Swivel chair	12,000
Total Furniture and Office Equipment	<u>32,000</u>

DEPARTMENT/DIVISION	BUDGET R'000
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DEPARTMENT : INFRASTRUCTURE DEVELOPMENT AND COMMUNITY SERVICES

MANAGEMENT

Overhead Projector	6,000
Overhead Projector (mobile)	6,000
Recorder	3,500
Total Furniture and Office Equipment	<u>15,500</u>

ENVIRONMENTAL HEALTH

Swivel chair	4,000
Total Furniture and Office Equipment	<u>4,000</u>

FIRE SERVICES

Fridge	8,000
Total Furniture and Office Equipment	<u>8,000</u>

ESTATES

Building refurbishment	2,300,000
Total Land and Building	<u>2,300,000</u>

DISASTER MANAGEMENT HOD

Fridge	16,000
Desk	8,000
Swivel chair	4,000
Total Furniture and Office Equipment	<u>28,000</u>

DEPARTMENT : PLANNING AND ECONOMIC DEVELOPMENT

MANAGEMENT

Swivel chair	4,000
Total Furniture and Office Equipment	<u>4,000</u>

PLANNING UNIT

Office desk	8,000
Swivel chair	4,000
Total Furniture and Office Equipment	<u>12,000</u>

TOURISM

Visitors chair	3,000
Total Furniture and Office Equipment	<u>3,000</u>

TOTAL

5,093,700

TARIFFS 2020/2021

1 COMPUTERISED INFORMATION

1.1 Computer Prints	b	each	R 4.70
1.2 Computer Disks			
1.2.1 Basic service fee	b	each	R 310.00
1.2.2 Price per record	b	each	R 10.00

2 FAXES

2.1 Cost of transmitting fax - per page	b	each	R 2.00
2.2 Cost of receiving fax - per page	b	each	R 2.00

3 INTEREST RATE

3.1 Standard Rate of Interest means a rate of interest which is two percent higher than the rate of interest payable by a Council to its bank in respect of an overdraft	a		
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4 PHOTOCOPIES

A3	b	each	R 2.00
A4	b	each	R 1.00

5 PARKING

Private (Staff) Standard Bank	b	each	R 44.00
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6 ESTATES

6.1 Rental - Internal	b	per m ²	R 88.00
6.2 Rental - External	b	As per negotiated lease agreements	

7 BID DOCUMENTS

7.1 Bid document Administration Fee - 80/20 PPP	b	each	R 100.00
7.2 Bid document Administration Fee - 90/10 PPP	b	each	R 250.00

8 GEOGRAPHICAL INFORMATION SYSTEM

8.1 <u>Paper copies of diagrams, general plans.</u>			
(i) A0 - per copy	b		R 45.00
(ii) A1 - per copy	b		R 30.00
(iii) A2 - per copy	b		R 25.00
(iv) A3 - per copy	b		R 18.00
(v) A4 - per copy	b		R 17.00

8.2 Aerial Photographs :

Plain Paper Copier		
(i) A0 - per copy	b	R 30.00
(ii) A1 - per copy	b	R 15.00
(iii) A2 - per copy	b	R 8.00
(iv) A3 - per copy	b	R 2.00
(v) A4 - per copy	b	R 1.00

Gloss Photo Paper

(i) A0 - per copy	b	R 75.00
(ii) A1 - per copy	b	R 40.00
(iii) A2 - per copy	b	R 20.00
(iv) A3 - per copy	b	R 10.00
(v) A4 - per copy	b	R 5.00

8.3 Surveyor General & Deeds Office Info. :

Search fee	b	R 290.00
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Digital GIS Map extracts with photographic backdrop

(i) A4	b	R 45.00
(ii) A3	b	R 60.00
(iii) A2	b	R 90.00
(iv) A1	b	R 115.00
(v) A0	b	R 210.00

8.4 Digital scanning (Black and White)

Scanning fees Only (BW)

(i) per A4	b	R 10.00
(ii) per A3	b	R 20.00
(iii) per A2	b	R 30.00
(iv) per A1	b	R 40.00
(v) per A0	b	R 50.00

Scanning and Printing (BW) (for first copy,thereafter normal copy tariffs apply)

(i) per A4	b	R 15.00
(ii) per A3	b	R 30.00
(iii) per A2	b	R 45.00
(iv) per A1	b	R 60.00
(v) per A0	b	R 75.00

8.5 Digital Scanning and Printing (Colour)

Scanning fees only (colour)

(i) per A4	b	R 15.00
(ii) per A3	b	R 30.00
(iii) per A2	b	R 45.00
(iv) per A1	b	R 60.00
(v) per A0	b	R 75.00

Digital Scanning and printing (colour)

(i) per A4	b	R 40.00
(ii) per A3	b	R 55.00
(iii) per A2	b	R 70.00
(iv) per A1	b	R 85.00
(v) per A0	b	R 100.00

9 ENVIRONMENTAL HEALTH

- 9.1 Various tariffs as charged by each Local Municipality

10 PROMOTION OF ACCESS TO INFORMATION ACT

Part ii of Notice 187 in the Government Gazette on 1 November 2006

- 1 The fee for a copy of the manual is in accordance with regulation 5(c) of the Act
- 2 The fees for reproduction is in accordance with regulation 7(1) of the Act
- 3 The request fee payable by every requester, other than a personal requester, is in accordance with regulation 7(2) of the Act
- 4 The access fees payable by a requester is in accordance with regulation 7(3) of the Act
- 5 For purposes of section 22(2) of the Act, the following applies:
 - a) Six hours as the hours to be exceeded before a deposit is payable; and
 - b) one third of the access fee is payable as a deposit by the requester.
- 6 The actual postage is payable when a copy of a record must be posted to a requester.

a *Tariff exempt from VAT*

b *Tariff is standard rated and VAT inclusive*

DRAFT SERVICE DELIVERY & BUDGET IMPLEMENTATION PLAN 2020/21

Objective	Strategy	Project	Proj no.	Key Performance Indicator	Annual Target 2020/21	Department	GFS	2020/21 Fc	Quarterly Performance Milestones 2020/21				
									30 Sep 2020 Target	31 Dec 2020 Target	31 Mar 2021 Target	30 Jun 2021 Target	
DEVELOPMENT PRIORITY 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT													
To promote and co-ordinate integrated spatial planning in the District	Co-ordinate the implementation of Spatial Planning and Land Use Management Act (SPLUMA)	Review of Blue Crane Route Municipality Spatial Development Framework (mid-year)	IN029	Draft Spatial Development Framework (SDF) for the Blue Crane Route Municipality (BCRM) (mid-year) adopted by BCRM Council	Draft Spatial Development Framework for Blue Crane Route Municipality adopted by BCRM Council and report to SBDM Council on the adoption	Planning and Economic Development	Planning & Development	R 60,000	Progress on the development of the Draft BCRM SDF to be tabled to both Mayor and Council	Public Participation on the Draft BCRM SDF	Public Participation on the Draft BCRM SDF	Finalize Spatial Development Framework for Blue Crane Route Municipality adopted by BCRM Council and report to SBDM Council on the adoption	Close out report on the Project
To provide roads infrastructure from basic service to a higher level in key strategic areas.	Implementation of road projects as mandated by LMs	Finalization of layout of Vaalhoek Township in Blue Crane Route Municipality	IN001	To support Blue Crane Route Municipality (BCRM) in finalization of layout of Vaalhoek Township by appointing a service provider	Finalization of layout of Vaalhoek Township in Blue Crane Route Municipality	Planning and Economic Development	Planning & Development	R 390,000	Appointment of service provider for the finalization of layout of Vaalhoek Township in Blue Crane Route Municipality	Finalize report on the current layout and draft layout of Vaalhoek Township to be submitted to the relevant LMs	Finalize report on the current layout and draft layout of Vaalhoek Township to be submitted to the relevant LMs	Finalize report on the current layout and draft layout of Vaalhoek Township to be submitted to the relevant LMs	Finalize report on the current layout and draft layout of Vaalhoek Township to be submitted to the relevant LMs
To provide effective fire fighting to all LMs in the district	Provide fire fighting capacity	Roads Asset Management System (RAMS)	IN019	Review of District Integrated Transport Plan (ITP) and Development of Business Plans for Funding of Local Municipalities Completed	Review of District Integrated Transport Plan (ITP) and Development of Business Plans for Funding of Local Municipalities Completed	Infrastructure Development and Community Services	Roads	R 4,000,000	Finalization of Road Maintenance Plans for 7 Local Municipalities	Review of District Integrated Transport Plan (ITP) Completed	Review of District Integrated Transport Plan (ITP) Completed	Development of Business Plans for Funding of 2 Local Municipalities Completed	Development of Business Plans for Funding of 2 Local Municipalities Completed
		Fire Fighting Training Assistance to Local Municipalities	IN011	Training of 13 Fire Personnel for 3 LMs (Makana (5), Ndabeni (5) and Kouga (3) through a Service Provider	Training of 10 Fire Personnel Completed	Infrastructure Development and Community Services	Public Safety	R 800,000	Final Documentation for Procurement of a Service Provider to conduct the training	Appointment of a Service Provider to conduct the training	Appointment of a Service Provider to conduct the training	Training of 13 Fire Personnel by the service provider commences	Training of 13 Fire Personnel Completed
		Fire Satellite Office in Alcedade, Makana Municipality	IN030	Erection of Fire Satellite Office in Alcedade, Makana Municipality	Erection of Fire Satellite Office in Alcedade Completed	Infrastructure Development and Community Services	Public Safety	R 150,000	Appointment of the Service Provider for Erection of Fire Satellite Office in Alcedade	Erection of Fire Satellite Office in Alcedade Completed	Erection of Fire Satellite Office in Alcedade Completed	Not Applicable	Not Applicable
		Fire Satellite Office in Rebeck East, Makana Municipality	IN036	Erection of Fire Satellite Offices in Ad Rebeck East, Makana Municipality	Erection of Fire Satellite Office in Rebeck East Completed	Infrastructure Development and Community Services	Public Safety	R 150,000	Appointment of the Service Provider for Erection of Fire Satellite Office in Rebeck East	Erection of Fire Satellite Office in Rebeck East Completed	Erection of Fire Satellite Office in Rebeck East Completed	Not Applicable	Not Applicable
		Paterson Disaster Emergency Centre in Sundays River Valley Local Municipality	IN013	Construction of Paterson Disaster Emergency Centre in Sundays River Valley Local Municipality	Appointment of the service provider (contractor) for construction of Paterson Disaster Emergency Centre in Sundays River Valley Local Municipality	Infrastructure Development and Community Services	Public Safety	R 7,500,000	Signing of Service Delivery Agreement by Department of Public Works and Sarah Baartman District Municipality for construction of Paterson Disaster Emergency Centre in Sundays River Valley Local Municipality	Appointment of Consulting Engineers (Civil, Structural, Electrical and Mechanical) for construction of Paterson Disaster Emergency Centre in Sundays River Valley Local Municipality	Detailed Design for the Construction of Paterson Disaster Emergency Centre in Sundays River Valley Local Municipality Completed	Detailed Design for the Construction of Paterson Disaster Emergency Centre in Sundays River Valley Local Municipality Completed	Appointment of the service provider (contractor) by Department of Public Works and Infrastructure for construction of Paterson Disaster Emergency Centre in Sundays River Valley Local Municipality
	Provide resources	Development of Building Plans for Fire Station in Graaff-Reinet, Dr Beyers Haude Local Municipality	IN034	Building Plans for Construction of Fire Station in Graaff-Reinet, Dr Beyers Haude Local Municipality	Completion of Building Plans for Graaff-Reinet Fire Station in Dr Beyers Haude LM	Infrastructure Development and Community Services	Public Safety	R 470,000	Public Participation for Rezoning and Sub-division of the Graaff-Reinet Fire Station site completed	Rezoning and Sub-division of the Graaff-Reinet Fire Station site completed	Appointment of an Architect for development of Building Plans	Appointment of an Architect for development of Building Plans	Completion of Building Plans by an Architect
		Fire Services By-Laws for the District	IN039	Development of Fire Services By-Laws for the District	Adoption of District Fire Services By-Laws by Sarah Baartman District Council	Infrastructure Development and Community Services	Public Safety	R 150,000	Development of Specification of Fire Services By-Laws for the District	Appointment of the service provider to develop Fire Services By-Laws for the District	Appointment of the service provider to develop Fire Services By-Laws for the District	Development of Fire Services By-Laws for the District Completed	Adoption of Fire Services By-Laws by Sarah Baartman District Council
		Disaster Management Plans for SBDM and 7 LMs	IN042	Development of Disaster Management Plans for SBDM and 7 LMs	Final Disaster Management Plans for SBDM and 7 LMs adopted by SBDM Council	Infrastructure Development and Community Services	Public Safety	R 931,600	Submission of the Draft Disaster Management Plans for the 7 LMs to the District Municipality	Submission of the Draft Disaster Management Plans for the 7 LMs to the relevant department of the LMs	Submission of the Draft Disaster Management Plans for the 7 Local Municipalities Councils	Approval of Final Disaster Management Plans for SBDM and the 7 Local Municipalities by the District Council	Adoption of the Final Disaster Management Plans for SBDM and the 7 Local Municipalities by the District Council
To effectively monitor and manage environmental health services (EHS) in all the LMs	Implementation of Environmental Health Services effectively to all LMs	Environmental Health Services By-Laws for the District	IN038	Development of Environmental Health Services By-Laws for the District	Adoption of District Environmental Health Services By-Laws by Sarah Baartman District Council	Infrastructure Development and Community Services	Public Safety	R 300,000	Final Documentation for Procurement of a Service Provider to develop Environmental Health Services By-Laws for the District	Appointment of the Service Provider to develop Environmental Health Services By-Laws for the District	Appointment of the Service Provider to develop Environmental Health Services By-Laws for the District	Development of Environmental Health Services By-Laws for the District Completed	Adoption of District Environmental Health Services By-Laws by Sarah Baartman District Council

Quarterly Performance Milestones 2020/21											
Objective	Strategy	Project	Proj no.	Key Performance Indicator	Annual Target 2020/21	Department	GFS	2020/21 R's	30 Sep 2020 Target	31 Mar 2021 Target	30 Jun 2021 Target
To achieve and sustain unqualified audit reports for the district and LMs	DEVELOPMENT PRIORITY 2: FINANCIAL VIABILITY AND MANAGEMENT Support to improve audit outcomes and Financial Sustainability of the LMs	Relocation of Saruh Baeraman District Municipal Office in Addo, Sundays River Valley Local Municipality	IH006	Construction of Saruh Baeraman District Municipal Office in Addo, Sundays River Valley Local Municipality	Appointment of the service provider (contractor) for construction of Saruh Baeraman District Municipal Office in Addo, Sundays River Valley Municipality	Infrastructure Development and Community Services	Public Safety	R 1,000,000	Signing of Service Delivery Agreement by Department of Public Works and Saruh Baeraman District Municipality for construction of Saruh Baeraman District Municipal Offices in Addo	Detailed Designs for Construction of Saruh Baeraman District Municipal Offices in Addo Completed	Appointment of the service provider (contractor) by Department of Public Works and Infrastructure for construction of Saruh Baeraman District Municipal Offices in Addo
						Finance and Admin	R 2,900,000	1. Provision of technical assistance in the form of GRAP as requested by the 7 LMs 2. Finalise implementation plan for EPMP Revisions 3. Implement Live Port System at 7 LMs (a. Train and transfer Live Port System at 7 LMs)	1. Provision of technical assistance on responding to Communication of Audit Findings (COAF's) upon requests by LMs 2. Revenue Compliances Implementation for 2 LMs completed	1. Assessing AG reports of LMs and making recommendations 2. Assessments of the Ekdom accounts for the 7 LMs completed	None - project ends 31 March 2021
To promote and co-ordinate integrated spatial planning in the District	DEVELOPMENT PRIORITY 3: ECONOMIC DEVELOPMENT Co-ordinate the implementation of Spatial Planning and Land Use Management Act (SPLUMA)	Review of Koukamma Spatial Development Framework (SDF)	PL001	Draft Spatial Development Framework (SDF) for the Koukamma Local Municipality (multi-year) adopted by Koukamma LM Council	Draft Spatial Development Framework for Koukamma Local Municipality adopted by Koukamma LM Council	Planning and Economic Development	Planning & Development	R 800,000	Appointment of service provider to review spatial development frameworks	Progress on the Implementation of Inception Report and Status Quo Report (report of the current situation of the Spatial Development Framework of Koukamma LM	Draft Spatial Development Framework for Koukamma Local Municipality adopted by Koukamma LM Council
						Planning and Economic Development	LED	R 1,400,000	Consultation with 7 LMs to finalise lists of SMMEs that will be supported, 2 SMMEs from Koukamma financially and non-financially supported	4. SMME supported financially and non-financially (2 SMMEs in Sundays River Valley LM and 2 Kouga LM)	4. SMME supported financially and non-financially (2 SMMEs in Blue Crane Route and 2 Dr Beyers Naude)
To position the District as a nationally recognised tourism brand	Promote Social Economic Investment To showcase the District as a distinctive brand, and communicate these two markets	Support to SMMEs in the Local Municipalities	ED004	SMME's financially and non-financially supported in the 7 LMs in the District	14 SMME's one from each LM financially and non-financially supported in the District	Planning and Economic Development	Tourism	R 2,000,000	2. major Billboard erected in Western Cape and Gauteng marketing the District Development of a District Tourism Post Covid19 strategy	3 virtual tours conducted	Submission of Progress Report to Mayco and Council
						Planning and Economic Development	Tourism	R 5,000,000	1. 25% funding transferred to the CODA, 2. Hold 1 top management meeting with CODA and 3. attend 1 CODA Board meeting	2. 50% funding transferred to the CODA, 2. Hold 1 top management meeting with CODA and 3. attend 1 CODA Board meeting	3. 75% funding transferred to the CODA, 2. Hold 1 top management meeting with CODA and 3. attend 1 CODA Board meeting
Building local and regional networks and collaboration through the creation of partnerships with (a) government, (b) the private sector and (c) education / research.	Building local government and local business partnerships	Support to the Cascade District Development Agency (CODA)	ED001	1. Ensure funding support in terms of budget allocation. 2. Host 4 top management meetings to support the Cascade District Development Agency (CODA) and 3. Attend 4 CODA Board meetings	1. 100% funding support transferred to the Cascade District Development Agency in terms of budget allocation. 2. Host 4 top management meetings to support the CODA. 3. Attending 4 CODA Board meetings	Planning and Economic Development	Planning & Development	R 700,000	Invite Proposals from LTO's reviewed, evaluated and submitted to Mayoral Committee for approval	7 LTO projects implemented and monitored	All LTO funded projects are 100% implemented. Submission of report to Mayco and Council
						Planning and Economic Development	Tourism	R 700,000	7 LTO's supported in the District	7 LTO's supported in the District	7 LTO's supported in the District

Quarterly Performance Milestones 2020/21											
Objective	Strategy	Project	Proj no.	Key Performance Indicator	Annual Target 2020/21	Department	GFS	2020/21 R's	30 Sep 2020 Target	31 Mar 2021 Target	30 Jun 2021 Target
Developing skills and education base by increasing the number of semi-skilled and skilled	To promote creative arts and talent development	Support festivals across the District	TOU001	Support LfEs (financially and non-financially) in Creative industry activities in the Sarah-Baartman District Municipality	Support 5 LfEs (financially and non-financially) in Creative industry activities in the Sarah-Baartman District Municipality	Planning and Economic Development	Creative Industries	R 800,000	To be confirmed	To be confirmed	Progress report submitted to Mayor and Council
DEVELOPMENT PRIORITY 4: GOOD GOVERNANCE AND PUBLIC PARTICIPATION											
To reduce the impact of HIV/AIDS in the District	Implementation of the District and Local HIV/AIDS Plan	Implementation of the HIV/AIDS Plan in the District	MM014	Implementation of the planned issues according to the HIV/AIDS Annual Plan in the District	100% HIV/AIDS Plan implemented through HCT (HIV Counseling and Testing), TB (Tuberculosis and STI (Sexually Transmitted Infections) GBV (Gender Based Violence), Aids-Substance Abuse Campaigns through community Dialogues and Door to Door campaigns in the District and LfEs	Municipal Manager	Community and Social Service	R 200,000	HCT Drive in 2 LfEs (1 Urban and 1 Rural), 2 Educational Services on Gender-Base Violence (GBV) in 2 LfEs (1 Urban and 1 Rural), 2 Aids-Substance Abuse Campaigns in 2 LfEs (1 Urban and 1 Rural)	Completed 17 TB Campaigns in 2 LfEs (1 Urban and 1 Rural), 1 Social Reproductive Health Campaign in 2 LfEs (1 Urban and 1 Rural), 1 HIV Child Protection Campaign in 2 LfEs (1 Urban and 1 Rural), 1 RCT Drive in 1 LM (RCPH), 1 End-Of-School Session on HIV/TB and STI in 1 LM (RCPH), Aids-Substance Abuse Campaign in 1 LM (RCPH)	Head 7 Campaigns (Menopausal Services) (people who have idea of TB and HIV) 2 LfEs (1 Urban and 1 Rural), 1 HIV Child Protection Campaign in 2 LfEs (1 Urban and 1 Rural), 1 RCT Drive in 1 LM (RCPH), 1 End-Of-School Session on HIV/TB and STI in 1 LM (RCPH), Aids-Substance Abuse Campaign in 1 LM (RCPH)
DEVELOPMENT PRIORITY 5: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT											
Build capacity of all LfEs for effective maintaining of youth, women and people with disabilities development in policies and programmes	Policies and strategic plans for designated groups implemented	Youth Fund programmes in the SBDM District	MM020	Number of programmes implemented for Youth in the SBDM DistrictProgrammes held for Youth	Municipal Manager	Community and Social Service	R 750,000	Youth Programme held in	Youth Programme held in	Youth Programme held in

EXECUTIVE MAYOR:

Non financial support could be training and development in Business Management, Skills Development and Market Development 2. LED Capacity Building Programme is training of LED officials in the District. 3 Institutional Support is rendered to ensure continued existence of LfEs as an Institution entrusted to the District through National Tourism Sector Strategy. Inspection Report is a report that outlines the activities of the project and breaks it as the first report to be submitted by the service provider.

PERFORMANCE AGREEMENT

MADE AND ENTERED INTO BY AND BETWEEN:



**THE SARAH BAARTMAN DISTRICT MUNICIPALITY
AS REPRESENTED BY THE EXECUTIVE MAYOR**

**KHUNJUZWA KEKANA
(HEREIN REFERED TO AS THE 'EMPLOYER')**

AND

**DAYALAN MURUVEN PILLAY
MUNICIPAL MANAGER
(HEREIN REFERED TO AS THE 'EMPLOYEE')**

**FOR THE FINANCIAL YEAR:
1 JULY 2019 – 30 JUNE 2020**

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WHEREBY IT IS AGREED AS FOLLOWS:

1. INTRODUCTION

- 1.1 The Employer has entered into a contract of employment with the Employee in terms of section 57(1)(a) of the Local Government: Municipal Systems Act 32 of 2000 ("the Systems Act"). The Employer and the Employee are hereinafter referred to as "the Parties".
- 1.2 Section 57(1)(b) of the Systems Act, read with the Contract of Employment concluded between the parties, requires the parties to conclude an annual performance agreement.
- 1.3 The parties wish to ensure that they are clear about the goals to be achieved, and secure the commitment of the Employee to a set of outcomes that will secure local government policy goals.
- 1.4 The parties wish to ensure that there is compliance with Sections 57(4A), 57(4B) and 57(5) of the Systems Act.

- 1.2 That in terms of the MFMA Regulations and Government Gazette Vol. 620, No. 40593 dated 03 February 2017, as amended, the Employee will obtain the minimum competency requirements by (Not applicable).

2. PURPOSE OF THIS AGREEMENT

The purpose of this Agreement is to -

- 2.1 comply with the provisions of Section 57(1)(b),(4A),(4B) and (5) of the Act as well as the employment contract entered into between the parties;
- 2.2 specify objectives and targets defined and agreed with the employee and to communicate to the employee the employer's expectations of the employee's performance and accountabilities in alignment with the Integrated Development Plan, Service Delivery and Budget Implementation Plan (SDBIP) and the Budget of the municipality;
- 2.3 specify accountabilities as set out in a performance plan, which forms an annexure to the performance agreement;
- 2.4 monitor and measure performance against set targeted outputs;
- 2.5 use the performance agreement as the basis for assessing whether the employee has met the performance expectations applicable to his or her job;
- 2.6 in the event of outstanding performance, to appropriately reward the employee; and
- 2.7 give effect to the employer's commitment to a performance-orientated relationship with its employee in attaining equitable and improved service delivery.

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3 COMMENCEMENT AND DURATION

- 3.1 This Agreement will commence on the 1 July 2019 and will remain in force until 30 June 2020 thereafter a new Performance Agreement, Performance Plan and Personal Development Plan shall be concluded between the parties for the next financial year or any portion thereof.
- 3.2 The parties will review the provisions of this Agreement during June each year. The parties will conclude a new Performance Agreement and Performance Plan that replaces this Agreement at least once a year by not later than the beginning of each successive financial year.
- 3.3 This Agreement will terminate on the termination of the Employee's contract of employment for any reason.
- 3.4 The content of this Agreement may be revised at any time during the above-mentioned period to determine the applicability of the matters agreed upon.
- 3.5 If at any time during the validity of this Agreement the work environment alters (whether as a result of government or council decisions or otherwise) to the extent that the contents of this Agreement are no longer appropriate, the contents shall immediately be revised.

4 PERFORMANCE OBJECTIVES

- 4.1 The Performance Plan (Annexure A) sets out-
 - 4.1.1 the performance objectives and targets that must be met by the Employee; and
 - 4.1.2 the time frames within which those performance objectives and targets must be met.
- 4.2 The performance objectives and targets reflected in Annexure A are set by the Employer in consultation with the Employee and based on the Integrated Development Plan, Service Delivery and Budget Implementation Plan (SDBIP) and the Budget of the Employer, and shall include key objectives; key performance indicators; target dates and weightings.
 - 4.2.1 The key objectives describe the main tasks that need to be done.
 - 4.2.2 The key performance indicators and means of verification provide the details of the evidence that must be provided to show that a key objective has been achieved.
 - 4.2.3 The target dates describe the timeframe in which the work must be achieved.
 - 4.2.4 The weightings show the relative importance of the key objectives to each other.
- 4.3 The Employee's performance will, in addition, be measured in terms of contributions to the goals and strategies set out in the Employer's Integrated Development Plan.

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6 PERFORMANCE MANAGEMENT SYSTEM

- 5.1 The Employee agrees to participate in the performance management system that the Employer adopts or introduces for the Employer, management and municipal staff of the Employer.
- 5.2 The Employee accepts that the purpose of the performance management system will be to provide a comprehensive system with specific performance standards to assist the Employer, management and municipal staff to perform to the standards required.
- 5.3 The Employer will consult the Employee about the specific performance standards that will be included in the performance management system as applicable to the Employee.
- 5.4 The Employee undertakes to actively focus towards the promotion and implementation of the KPAs (including special projects relevant to the employee's responsibilities) within the local government framework.
- 5.5 The criteria upon which the performance of the Employee shall be assessed shall consist of two components, both of which shall be contained in the Performance Agreement.
 - 5.5.1 The Employee must be assessed against both components, with a weighting of 80:20 allocated to the Key Performance Areas (KPAs) and the Core Competency Requirements (CCRs) respectively.
 - 5.5.2 Each area of assessment will be weighted and will contribute a specific part to the total score.
 - 5.5.3 KPAs covering the main areas of work will account for 80% and CCRs will account for 20% of the final assessment.
- 5.6 The Employee's assessment will be based on his / her performance in terms of the outputs / outcomes (performance indicators) identified as per attached Performance Plan (Annexure A), which are linked to the KPA's, and will constitute 80% of the overall assessment result as per the weightings agreed to between the Employer and Employee:

Key Performance Areas (KPA's)	Weighting
Municipal Institutional Development and Transformation	22,31%
Basic Service Delivery	8,81%
Local Economic Development (LED)	8,81%
Municipal Financial Viability and Management	31,41%
Good Governance and Public Participation	33,08%
Total	100%

- 5.7 In the case of managers directly accountable to the municipal manager, key performance areas related to the functional area of the relevant manager, must be subject to negotiation between the municipal manager and the relevant manager.
- 5.8 The CCRs will make up the other 20% of the Employee's assessment score. CCRs that are deemed to be most critical for the Employee's specific job should be selected (✓) from the list below as agreed to between the Employer and Employee. Three of the CCRs are compulsory for Municipal Managers:

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CORE COMPETENCY REQUIREMENTS (CCR) FOR EMPLOYEES		
CORE MANAGERIAL COMPETENCIES (CMC)	✓	WEIGHT
Strategic Capability and Leadership		
Programme and Project Management		
Financial Management	compulsory	25
Change Management		
Knowledge Management		
Service Delivery Innovation		
Problem Solving and Analysis		
People Management and Empowerment	compulsory	25
Client Orientation and Customer Focus	compulsory	25
Communication		
Honesty and Integrity		
CORE OCCUPATIONAL COMPETENCIES (COC)		
Competence in Self Management		
Interpretation of and implementation within the legislative and national policy frameworks	✓	25
Knowledge of Performance Management and Reporting		
Knowledge of global and South African specific political, social and economic contexts		
Competence in policy conceptualisation, analysis and implementation		
Knowledge of more than one functional municipal field / discipline		
Skills in Mediation		
Skills in Governance		
Competence as required by other national line sector departments		
Exceptional and dynamic creativity to improve the functioning of the municipality		
Total percentage	-	100%

6. EVALUATING PERFORMANCE

- 6.1 The Performance Plan (Annexure A) to this Agreement sets out -
- 6.1.1 the standards and procedures for evaluating the Employee's performance; and
 - 6.1.2 the intervals for the evaluation of the Employee's performance.
- 6.2 Despite the establishment of agreed intervals for evaluation, the Employer may in addition review the Employee's performance at any stage while the contract of employment remains in force.
- 6.3 Personal growth and development needs identified during any performance review discussion must be documented in a Personal Development Plan as well as the actions agreed to and implementation must take place within set time frames.
- 6.4 The Employee's performance will be measured in terms of contributions to the goals and strategies set out in the Employer's IDP.
- 6.5 The annual performance appraisal will involve:

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6.5.1 Assessment of the achievement of results as outlined in the performance plan:

- (a) Each KPA should be assessed according to the extent to which the specified standards or performance indicators have been met and with due regard to ad hoc tasks that had to be performed under the KPA.
- (b) An Indicative rating on the five-point scale should be provided for each KPA.
- (c) The applicable assessment rating calculator (refer to paragraph 6.5.3 below) must then be used to add the scores and calculate a final KPA score.

6.5.2 Assessment of the CCRs

- (a) Each CCR should be assessed according to the extent to which the specified standards have been met.
- (b) An indicative rating on the five-point scale should be provided for each CCR.
- (c) This rating should be multiplied by the weighting given to each CCR during the contracting process, to provide a score.
- (d) The applicable assessment rating calculator (refer to paragraph 6.5.1) must then be used to add the scores and calculate a final CCR score.

6.5.3 Overall rating

An overall rating is calculated by using the applicable assessment-rating calculator. Such overall rating represents the outcome of the performance appraisal.

6.6 The assessment of the performance of the Employee will be based on the following rating scale for KPA's and CCRs:

Level	Terminology	Description	Rating				
			1	2	3	4	5
5	Outstanding performance	Performance far exceeds the standard expected of an employee at this level. The appraisal indicates that the Employee has achieved above fully effective results against all performance criteria and indicators as specified in the PA and Performance plan and maintained this in all areas of responsibility throughout the year.					
4	Performance significantly above expectations	Performance is significantly higher than the standard expected in the job. The appraisal indicates that the Employee has achieved above fully effective results against more than half of the performance criteria and indicators and fully achieved all others throughout the year.					

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 G.P. [Signature] [Signature]

Level	Terminology	Description	Rating				
			1	2	3	4	5
3	Fully effective	Performance fully meets the standards expected in all areas of the job. The appraisal indicates that the Employee has fully achieved effective results against all significant performance criteria and indicators as specified in the PA and Performance Plan.					
2	Not fully effective	Performance is below the standard required for the job in key areas. Performance meets some of the standards expected for the job. The review/assessment indicates that the employee has achieved below fully effective results against more than half the key performance criteria and indicators as specified in the PA and Performance Plan.					
1	Unacceptable performance	Performance does not meet the standard expected for the job. The review/assessment indicates that the employee has achieved below fully effective results against almost all of the performance criteria and indicators as specified in the PA and Performance Plan. The employee has failed to demonstrate the commitment or ability to bring performance up to the level expected in the job despite management efforts to encourage improvement.					

- 6.7 For purposes of evaluating the annual performance of the municipal manager, an evaluation panel constituted of the following persons must be established -
- 6.7.1 Executive Mayor or Mayor;
 - 6.7.2 Chairperson of the performance audit committee or the audit committee in the absence of a performance audit committee;
 - 6.7.3 Member of the mayoral or executive committee or in respect of a plenary type municipality, another member of council;
 - 6.7.4 Mayor and/or municipal manager from another municipality; and
 - 6.7.5 Member of a ward committee as nominated by the Executive Mayor or Mayor.
- 6.8 For purposes of evaluating the annual performance of managers directly accountable to the municipal managers, an evaluation panel constituted of the following persons must be established -
- 6.8.1 Municipal Manager;
 - 6.8.2 Chairperson of the performance audit committee or the audit committee in the absence of a performance audit committee;
 - 6.8.3 Member of the mayoral or executive committee or in respect of a plenary type municipality, another member of council; and
 - 6.8.4 Municipal manager from another municipality.
- 6.9 The manager responsible for human resources of the municipality must provide secretariat services to the evaluation panels referred to in sub-regulations (6.7) and (6.8).

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7. SCHEDULE FOR PERFORMANCE REVIEWS

7.1 The performance of each Employee in relation to his / her performance agreement shall be reviewed on the following dates with the understanding that reviews in the first and third quarter may be verbal if performance is satisfactory:

First quarter	:	July – September	Before end October 2019
Second quarter	:	October – December	Before end January 2020
Third quarter	:	January – March	Before end April 2020
Fourth quarter	:	April – June	Before end January 2021

7.2 The Employer shall keep a record of the mid-year review and annual assessment meetings.

7.3 Performance feedback shall be based on the Employer's assessment of the Employee's performance.

7.4 The Employer will be entitled to review and make reasonable changes to the provisions of Annexure "A" from time to time for operational reasons. The Employee will be fully consulted before any such change is made.

7.5 The Employer may amend the provisions of Annexure A whenever the performance management system is adopted, implemented and / or amended as the case may be. In that case the Employee will be fully consulted before any such change is made.

8. DEVELOPMENTAL REQUIREMENTS

The Personal Development Plan (PDP) for addressing developmental gaps is attached as Annexure B.

9. OBLIGATIONS OF THE EMPLOYER

9.1 The Employer shall –

- 9.1.1 create an enabling environment to facilitate effective performance by the employee;
- 9.1.2 provide access to skills development and capacity building opportunities;
- 9.1.3 work collaboratively with the Employee to solve problems and generate solutions to common problems that may impact on the performance of the Employee;
- 9.1.4 on the request of the Employee delegate such powers reasonably required by the Employee to enable him / her to meet the performance objectives and targets established in terms of this Agreement; and
- 9.1.5 make available to the Employee such resources as the Employee may reasonably require from time to time to assist him / her to meet the performance objectives and targets established in terms of this Agreement.

10. CONSULTATION

10.1 The Employer agrees to consult the Employee timeously where the exercising of the powers will have amongst others –

- 10.1.1 a direct effect on the performance of any of the Employee's functions;

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10.1.2 commit the Employee to implement or to give effect to a decision made by the Employer; and

10.1.3 a substantial financial effect on the Employer.

10.2 The Employer agrees to inform the Employee of the outcome of any decisions taken pursuant to the exercise of powers contemplated in 10.1 as soon as is practicable to enable the Employee to take any necessary action without delay.

11. MANAGEMENT OF EVALUATION OUTCOMES

11.1 The evaluation of the Employee's performance will form the basis for rewarding outstanding performance or correcting unacceptable performance.

11.2 A performance bonus of between 5% to 14% of the all-inclusive annual remuneration package may be paid to the Employee in recognition of outstanding performance to be constituted as follows:

11.2.1 a score of 130% to 149% is awarded a performance bonus ranging from 5% to 9%; and

11.2.2 a score of 150% and above is awarded a performance bonus ranging from 10% to 14%.

SCORE	BONUS %
130 - 133	5
134 - 137	6
138 - 141	7
142 - 145	8
146 - 149	9
150 - 153	10
154 - 157	11
158 - 161	12
162 - 165	13
166 - 167	14

11.2.3 A pro rata bonus will be payable to the Employee based on the amount of full months employed, in the event that the evaluation period is not for a full financial year subject to the following: -

1. That the evaluation period be no less than 6 months
2. That the employee be employed on the last day of the financial year and undergo a review during the agreed review period.

11.3 In the case of unacceptable performance, the Employer shall -

11.3.1 provide systematic remedial or developmental support to assist the Employee to improve his or her performance; and

11.3.2 after appropriate performance counselling and having provided the necessary guidance and/ or support as well as reasonable time for improvement in performance, the Employer may consider steps to terminate the contract of employment of the Employee on grounds of unfitness or incapacity to carry out his or her duties.

12. DISPUTE RESOLUTION

12.1 Any disputes about the nature of the Employee's performance agreement, whether it relates to key responsibilities, priorities, methods of assessment and/ or any other matter provided for, shall be mediated by -

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12.1.1 the MEC for local government in the province within thirty (30) days of receipt of a formal dispute from the Employee; or

12.1.2 any other person appointed by the MEC.

12.1.3 In the case of managers directly accountable to the municipal manager, a member of the municipal council, provided that such member was not part of the evaluation panel provided for in sub-regulation 27(4)(e) of the Municipal Performance Regulations, 2008, within thirty (30) days of receipt of a formal dispute from the employee;

whose decision shall be final and binding on both parties.

12.2 In the event that the mediation process contemplated above fails, clause 20 of the Contract of Employment shall apply.

13. GENERAL

13.1 The contents of this agreement and the outcome of any review conducted in terms of Annexure A may be made available to the public by the Employer.

13.2 Nothing in this agreement diminishes the obligations, duties or accountabilities of the Employee in terms of his/ her contract of employment, or the effects of existing or new regulations, circulars, policies, directives or other instruments.

13.3 The performance assessment results of the municipal manager must be submitted to the MEC responsible for local government in the relevant province as well as the national minister responsible for local government, within fourteen (14) days after the conclusion of the assessment.

Thus done and signed at PORT ELIZABETH on this the 26th day of JULY 2019

AS WITNESSES:

1. 

2. 


EMPLOYEE

AS WITNESSES:

1. 

2. 


EXECUTIVE MAYOR/ MAYOR

PERFORMANCE PLAN : Ted Pillay (Municipal Manager)

Sarah Baartman
DISTRICT MUNICIPALITY
Province of the Eastern Cape
Previously Cecilia Mankota Municipality

SARAH BAARTMAN DISTRICT MUNICIPALITY

PERFORMANCE PLAN : Ted Pillay

2019/2020

Municipal Manager
Municipal Managers Office

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2019/07/26

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Objective	Strategy	Key Performance Indicator (Project)	Annual Target	Proof	Weighting	Targets		
						September 2019/2020	December 2019/2020	March 2019/2020
KPA 1. BASIC SERVICE DELIVERY								
General	100% of SDBP (operational and capital projects) implemented.	Ensure 90% implementation and spending of SDBP projects in Infrastructure Development and Community Services Department	90% implementation of SDBP projects and expenditure	SDBP quarter report and Annual Performance Report	7.1%	Achieved as per Q1 SDBP target	Achieved as per Q3 SDBP target	Achieved as per Q4 SDBP target
KPA 2. MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION								
General	Co-ordinate recruitment and selection processes	Ensure compliance, implementation and monitoring of SDBP EE Plan and EE Act as per the annual EE plan	100% implementation and monitoring of SDBP's EE plan and EE Act as per the annual targets	Report on Risk Register	1.8%	Full compliance to EE Plan annual targets and EE Act	Full compliance to EE Plan annual targets and EE Act	Full compliance to EE Plan annual targets and EE Act
	Training	Ensuring implementation to SDBP's workplace skills plan	100% implementation of employee workplace skills in place	Employee workplace skills plan	1.8%	Report against plan	NA	R300,000 spent and recorded as a figure and %
	Risk Management	To ensure all issues as per the Risk Register is dealt with timely and deal with emerging risks in the Register	Risks Identified and addressed	Report on Risk Register	5.4%	Risks as per the Risk register and emerging risks dealt with timely	Risks as per the Risk register and emerging risks dealt with timely	Risks as per the Risk register and emerging risks dealt with timely
	To ensure an Effective HR and Corporate Services Section	To ensure all HR and Corporate Services issues are dealt with timely (HR and Corporate Services policies developed and reviewed, Delegation Register reviewed)	To ensure all HR and Corporate Services issues are dealt with timely (HR and Corporate Service policies developed and reviewed, Delegation Register reviewed)	Reports	4.5%	To ensure all HR and Corporate Services issues are dealt with timely (policies developed and delegation register reviewed)	To ensure all HR and Corporate Services issues are dealt with timely (policies developed and delegation register reviewed)	To ensure all HR and Corporate Services issues are dealt with timely (policies developed and delegation register reviewed)
KPA 3. LOCAL ECONOMIC DEVELOPMENT (LED)								
	To position the District as a nationally recognised tourism brand	Ensure that the District as a distinctive brand and communicate these two tourism markets	Exhibiting at the District, District Municipality and communicates these two tourism markets	Report	3.6%	Exhibit in the Gateway Show taking place in Johannesburg	Exhibiting in the Shanghai Expo taking place in Shanghai	Exhibiting at the Tourism Indaba taking place in Durban

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 2019/07/26

PERFORMANCE PLAN : Ted Pillay (Municipal Manager)

PERFORMANCE PLAN : Ted Pillay (Municipal Manager)
2019/2020

Objective	Strategy	Key Performance Indicator (Project)	Annual Target	Proof	Weighting	September 2019/2020	December 2019/2020	March 2019/2020	June 2019/2020	Targets
General	100% of SDBP (operational and capital projects) implemented.	Ensure 90% implementation and spending of SDBP projects in Planning and Economic Development Department	90% implementation of SDBP projects in the Department	Annual Report and Performance Report	7.1% As per Q1 SDBP Q1 target	As per Q1 SDBP Q1 target	As per Q1 SDBP Q2 target	As per Q1 SDBP Q3 target	Ensure 90% implementation and spending of SDBP projects in Planning and Economic Development Department	
	Ensure that capacity support to LMs is given priority	Implementation of 2 projects from partnership with other city municipalities (Export of Mohair and Export programme of beef)	Implementation of project arising out of partnership (Participate in the Shanghai Expo and Hosting of Jincheng Delegation)	Reports	3.6% Hosting of Jincheng delegation	Participate in Shanghai Expo	Participate in Shanghai Expo	Support cultural group to participate in the Chinese New Year Festival	Host Chinese cultural group to participate in the National Arts Festival	
OPA 6. MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT										
General	Exercise financial control over SBOM	Annually approved budget by 31 May annually	A credible approved budget by 31 May annually	Council minutes	8.9% NA			Roll-over and budgets adjustments received and considered	Draft budget approved by 31 March annually	Final budget approved by 31 May annually
	Timely completion of Financial Statements for of legislation	Delivery of financial statements to OAG on or before 31 August	Delivery of statements to AG by 31 August annually	Proof of delivery	8.9% Financial Statements delivered			NA	NA	NA
		Submission of Consolidated Financial Statements by 30 September annually	Submission of Consolidated Financial Statements by 30 September annually	Consolidated AFS	1.8% Consolidated AFS submitted			NA	NA	NA
	100% of SDBP (operational and capital projects) implemented.	Ensure 90% implementation and spending of SDBP projects in Finance and Corporate Services Department	90% implementation of SDBP projects in the Finance and Corporate Services Department	Quarterly SDBP Report and Annual Performance Report	5.4% As per Q1 SDBP target	As per Q2 SDBP target	As per Q3 SDBP target	As per Q4 SDBP target	Ensure 90% implementation and spending of SDBP projects in Finance and Corporate Services Department	
	Lobby for funding	4 Successful submissions to sector departments / possible funders	4 Successful submissions to sector departments / possible funders	Reports/copies of submissions	4.5% -1 Successful submission to sector departments/funders	1 Successful submission to sector departments/funders	1 Successful submission to sector departments/funders	1 Successful submission to sector departments/funders	1 Successful submission to sector departments/funders	

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PERFORMANCE PLAN : Ted Pillay (Municipal Manager)
2019/2020

Objective	Strategy	Key Performance Indicator (Project)	Annual Target	Proof	Weighting	September 2019/2020	December 2019/2020	March 2019/2020	June 2019/2020
UPA 5. GOOD GOVERNANCE AND PUBLIC PARTICIPATION									
To reduce the impact of HIV/AIDS in the District	Implementation of HIV/AIDS Local Plan	Implementation of the District and according to the HIV/AIDS Annual Plan in the District (MHO00052)	100% HIV/AIDS Plan implemented through HCT (HIV Counselling and Testing), TB (Tuberculosis) and STI (Sexually Transmitted Infections) GBV (Gender Base Violence), Anti-Substance Abuse Campaigns through community Dialogues and Door to Door campaigns	Report	3.6%	HCT Drives in 2 LM's. 2 Educational Sessions on Gender-Based Violence (GBV) in 2 LM's. 2 Anti-Substance Abuse Campaigns in 2 LM's	16 Days of Abstinence and Anti-Substance Abuse Campaigns. Inter-faith Prayer Service and International Human Rights Day. Hosting of District Wide AIDS Day including Door-to-Door Campaign on HIV AIDS in 1 LM.	Conduct 2 TB Campaigns in 2 LM's. Sexual Reproductive Health Care and Rights Campaigns at 2 schools and 100 TB at schools Campaigns in 3 LM's.	Hold 2 Candlelight Memorial Services (people who have died of TB and HIV) in 2 LM's. Hold Child Protection Campaign in 2 LM's. HCT Drive in 1 LM. Empowerment Session on HIV, TB and STI in 1 LM. Anti-Substance Abuse Campaign in 1 LM.
General	Planning and Spatial Development Framework Compliance of SDDM	An approved SDF and IDP for SDDM	IDP and SDF approved by 31 May annually	Council minutes	8.9%	Analysis phase commenced	Projects approved in IDP/Budget process	Draft IDP and SDF approved and submitted to Council	Approved IDP and SDF by Council by 31 May annually
	To ensure that the PMS is implemented and maintained in accordance with Legislation	100% of SDDM's employees under PMS and reviewed quarterly	Plans and reviews available for inspection on PMS System		5.4%	100% employees with plans signed and reviewed timously	100% employees with plans signed and reviewed timously	100% employees with plans signed and reviewed timously	100% employees with plans signed and reviewed timously
	Exercise financial control over SDDM	Receipt of a Clean Audit Report	Clean Audit Report from AG		6.3%	NA	Response provided to Draft Management letter	Receipt of a Clean Audit report	NA
	Ensure that the Municipality complies with applicable to it	Full compliance with OHASA for SDDM	4 quarterly meetings to address OHASA related risks	4 x quarterly meetings to ensure OHASA risks are dealt with	1.8%	1st checklist completed and quarterly meeting held	2nd checklist completed and quarterly meeting held	3rd checklist completed and quarterly meeting held	4th checklist completed and quarterly meeting held
	Exercises budget control in order to prevent over/ unauthorised expenditure.	100% compliance to SCM and Unauthorised, Irregular, Fruitless and Wasteful Expenditure Policy	Internal and External Audit Reports		5.4%	100% compliance to policy	100% compliance to policy	100% compliance to policy	100% compliance to policy
	To ensure effective Council Meetings administration	100% Council Resolutions implemented pertaining to the	Report on Implementation of Council Resolutions		4.5%	100% Council Resolutions implemented	100% Council Resolutions implemented	100% Council Resolutions implemented	100% Council Resolutions implemented

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PERFORMANCE PLAN : Ted Pillay (Municipal Manager)

Objective	Strategy	Key Performance Indicator (Project)	Annual Target	Proof	Weighting	Targets			
						September 2019/2020	December 2019/2020	March 2019/2020	June 2019/2020
PERFORMANCE PLAN : Ted Pillay (Municipal Manager)									
2019/2020									
Department									

2019/07/06

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Core Competency Requirement	Annual Target	Proof	Weighting	Targets		
				September 2019/2020	December 2019/2020	March 2019/2020
CORE COMPETENCY REQUIREMENTS (CCR's) : Ted Pillay (Municipal Manager)						
CCR 1. MANAGERIAL						
Strategic Capability and Leadership	Displays standard aligned to that recommended in the MSA competency guidelines	Evidence of standard achieved as documented in a written report	20%	Evidence of achievement / working towards the standard	Evidence of achievement / working towards the standard	Evidence of achievement / working towards the standard
CCR 2. OCCUPATIONAL						
Financial Management	Displays standard recommended in the MSA competency guidelines	Evidence of standard achieved as documented in a written report	20%	Evidence of achievement / working towards the standard recommended in the MSA competency guidelines	Evidence of achievement / working towards the standard recommended in the MSA competency guidelines	Evidence of achievement / working towards the standard recommended in the MSA competency guidelines
People Management and Empowerment	Displays standard recommended in the MSA competency guidelines	Evidence of standard achieved as documented in a written report	20%	Evidence of achievement / working towards the standard recommended in the MSA competency guidelines	Evidence of achievement / working towards the standard recommended in the MSA competency guidelines	Evidence of achievement / working towards the standard recommended in the MSA competency guidelines
Client orientation and Customer Focus	Displays standard recommended in the MSA competency guidelines	Evidence of standard achieved as documented in a written report	20%	Evidence of achievement / working towards the standard recommended in the MSA competency guidelines	Evidence of achievement / working towards the standard recommended in the MSA competency guidelines	Evidence of achievement / working towards the standard recommended in the MSA competency guidelines
Interpretation of and implementation within the legislative and national policy frameworks	Displays standard recommended in the MSA competency guidelines	Evidence of standard achieved as documented in a written report	20%	Evidence of achievement / working towards the standard recommended in the MSA competency guidelines	Evidence of achievement / working towards the standard recommended in the MSA competency guidelines	Evidence of achievement / working towards the standard recommended in the MSA competency guidelines

2019/07/26